



Tuesday 14th December 2021

Zoom

Agenda

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6. AOB	Verbal
a. Next Meeting to be held on the 29 th of March 6:00-8:30pm on Zoom	



2. Minutes of the Previous Meeting

Tuesday 9th November 2021

Zoom

Members

Upwards of 150 members present, including:
135 Student Reps (86% of voting participants)
Naomie Lebe (NL) - SU President/Chair
Chiko Bwalya (CB) – VP Education
Omuwa Ayomoto (OA) - VP Student Opportunities
Toluwa Atilade (TA) - VP Welfare and Community
Caitlyn Bembridge (CBe) – Disabled Students Officer
Leon Cambray (LC) – President of Iris Society
Matthew Hales (MH) – Student Rep
Katie Halsam (KH) – Student Rep
Jess East (JE) – Student Rep
Raeburn Crawford (RC) – Student Rep
Morgan Brazier (MB) – Student Rep

In attendance

Mata Durkin (Secretary/Democracy and Campaigns Coordinator)
Charlotte Morris-Davis (Democracy and Campaigns Manager)
Hayley Butler (Liberation and Campaigns Coordinator)
Emma Davies (Student Opportunities Manager)
Kerry Dean (Head of Student Participation)
George Baldwin (Student Voice Manager)

1 Welcome and Introduction

- 1.1 The Chair welcomed the SUBU Summit participants and deemed the meeting quorate
- 1.2 The Chair introduced the agenda and set out the operational points and the procedures to be followed during the meeting. This included that the results of all votes would be announced via email following the meeting to ensure that only votes cast by voting members were counted and not during the meeting itself.



2 Minutes of Previous SUBU Summit

2.1 The Chair invited members to read over the minutes which had previously been circulated and a vote was taken

- Approve: 96
- Reject: 2
- Abstain: 17

2.2 Minutes Approved

3 Trustee Board Update

3.1 Presented by NL

3.2 Key points noted:

- Trustee Board have approved the staffing and operating budget for SUBU for 2021/22 and this has also been approved by the University.
- The Trustee Board continue to monitor the financial situation carefully due to the ongoing uncertainty from the pandemic. Trustees and senior SUBU staff meet monthly to monitor the commercial services income in particular and the associated impact on the wider charity.
- The Trustee Board opened recruitment over the summer for several Student Trustee positions. Three students have been successful and have been appointed to the Board.

4 Full-Time Officer Reports

4.1 President's Report

4.1.1 NL presented

4.1.2 Key points noted:

- Manifesto: Secure COVID safe (in person) events and graduations can happen again and making sure they are accessible and affordable
 - o Has been focusing on the safety element this semester, and look to focus on the financial side for the remainder of her term
 - o Have supported BU to hold a safe, in-person graduation, and all Full-Time Officers were given the opportunity to speak at these events.
 - o Were also able to hold face-to-face Black History Month events
 - o The Freshers Fair was held in person, with record high for attendance
 - o Aiming to continue to deliver these events, but will follow the Government's safety guidelines.
- Manifesto: Ensure a full and quality-led student experience throughout your time at BU
 - o Currently creating a radio and YouTube segment for students to share their experience at BU, with the aim to send this to new students before they arrive at BU



- Manifesto: Obtain targeted financial and academic support is provided for all students
 - o Created a physical 'one-stop shop' booklet for students, highlighting the services and support available on campus. Next steps are to monitor how useful this guide is to students, and how it can be adapted.
- Manifesto: Build a Post-COVID strategy for a strong, transparent and sustainable SU
 - o Currently reaching out to BCP Council to see how we can intergrate BU students with the local community.

4.2 Vice President Education Report

4.2.1 CB presented

4.2.2 Key points noted:

- Manifesto: Lobby the university to provide extra support and safeguarding for healthcare students both during study and placement
 - o Supporting a student group with a complaint that they have been raising about employment insurance
 - o Will be speaking to students about their placement experience, as well as tracking wider issues across the SU.
- Manifesto: Work with BU to ensure that students are equipped with the practical skills they need to excel in their future careers
 - o Will be tracking this through the end of year SimOn reports, as well as throughout the year (also through SimOn)
- Manifesto: Continue to create and maintain support groups for students in minority groups
 - o Reinstated the Parents Zone for the Freshers Fair
 - o Working with the Democracy and Campaigns team, as well as our Lansdowne team and BU Equality and Diversity to create our Student Communities.
- Manifesto: Work with BU to ensure that academic quality is maintained both on line and in-person
 - o Meeting regularly with the academic quality team
 - o Using SimOn to track students' opinions on their courses
- Manifesto: Maintain the work of the Say My Name safety pledge campaign, mandating all staff to correctly acknowledge and pronounce students' preferred names and pronouns
 - o The pledge is now live on the SUBU website, and you can sign it and encourage others to sign it as well.
 - o You can add your pronouns and phonetic spelling to Brightspace.



4.3 Vice-President Student Opportunities Report

4.3.1 OA presented

4.3.2 Key points noted:

- Manifesto: Advanced placement guidance
 - o BU Focus Your Future event took place between October 11th and October 22nd, and included an online jobs fair. Was not able to get very involved in the planning process as this started before she took the role.
 - o Also held 'Mind Your Business' as a part of Black History Month, which promoted entrepreneurial development and business growth.
- Manifesto: Facilitating activities that promote networking amongst students
 - o Worked with TA to create an outdoor event with Beryl Bikes. However due to low engagement, this event was postponed.
 - o Looking at the transport links between Talbot and Lansdowne and Chapel Gate in order to help students use the sport facilities
- Manifesto: Bournemouth University Support for Paid Part-Time Work
 - o Working on creating a mini Part-Time Jobs fair, and is currently contacting local employers about this

4.4 Vice-President Welfare and Community Report

4.4.1 TA presented

4.4.2 Key points noted:

- Manifesto: Create campaigns and events championing allyship and support for marginalized groups
 - o Worked with various teams in SUBU to introduce our student communities, for carers, mature students, international students, and student parents.
 - o Hosted an Allyship Lunch and Learn with an external speaker to educate students on how to be an effective ally
 - o Wrote a WonkHe article titled 'Where are the Black squares now?'
 - o Introduced Allyship training for SUBU staff
- Manifesto: Continue work on providing local and national accommodation support for students during the coronavirus pandemic
 - o Speaking to other SUs across the country to develop future accommodation strategies
- Manifesto: Continue to work closely with the BU Wellbeing Service to improve the quality and accessibility of the service, and working with BU to implement post lockdown wellbeing
 - o Working with BU to pilot a peer support scheme, and are interviewing students to be peer supporters.
 - o Working to review BU and AUB's suicide prevention strategy.



- Manifesto: Work with BU and Dorset Police to combat rises in sexual assault/misconduct cases against students
 - o Launched the NeverOk campaign that focuses on cultivating a students' union that is actively against sexual assault, harassment and violence
 - o Implemented the Ask Angela scheme in our venues
 - o Working with United Taxis to set up a safe taxi home scheme
 - Manifesto: Organise an open forum for international students to address international student enquiries amidst the coronavirus
 - o Introduced a student community for International students
 - o Working closely with Reflection Team to support Global Cafe
- 4.5 The Chair invited the participants to speak further with the Full-Time Officer in different discussion groups.

5 Lapsing Policies

- 5.1 The Chair introduced TA to present the first lapsing policy for review.
- Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?
 - Executive Committee Recommendation: Lapse
 - The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
 - o Retain: 38
 - o **Lapse: 76**
 - o Abstain: 11
 - o **Policy lapsed**
- 5.2 The Chair introduced CB to present the second lapsing policy for review.
- Should SUBU lobby BU ensure that the length of teaching days and sessions are time appropriate with consultation from students?
 - Executive Committee Recommendation: Lapse
 - The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
 - o Retain: 30
 - o **Lapse: 82**
 - o Abstain: 10
 - o **Policy lapsed**
- 5.3 The Chair introduced OA to present the third lapsing policy for review.
- Should SUBU increase funding and improve the application process for societies?



- Executive Committee Recommendation: Lapse
- The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
 - o Retain: 16
 - o **Lapse: 89**
 - o Abstain: 14
 - o **Policy lapsed**

5.4 The Chair introduced CB to present the fourth lapsing policy for review.

- Should SUBU lobby to ensure that it becomes compulsory for academic staff to provide learning materials in advance of teaching sessions?
- Executive Committee Recommendation: Retain
- The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
 - o **Retain: 106**
 - o Lapse: 10
 - o Abstain: 5
 - o **Policy retained**

5.5 The Chair introduced CB to present the fifth lapsing policy for review.

- Should SUBU press Bournemouth University to have a link from Brightspace to SUBU under the 'Useful link' – 'log-in services'?
- Executive Committee Recommendation: Lapse
- The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
 - o Retain: 16
 - o **Lapse: 96**
 - o Abstain: 8
 - o **Policy lapsed**

6 Student Ideas

- 6.1 The Chair introduced the ideas up for discussion and invited the SUBU Summit participants to self-select discussion groups.
- 6.2 The groups were invited to amend some, none or all of each proposal.
- 6.3 The Chair advised participants they could swap discussion groups half-way through.



6.4 Policy Discussions:

- Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?
- Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?
- Inclusive Campus: Masks, Toilets and Facilities
- Rename the Students with Disabilities Officer and Campaign to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign
- SUBU to stand in solidarity with UCU's 'Four Fights', but not support industrial action that would lead to more disruption for our members

6.5 Discussion Group Amendments:

6.5.1 *Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?*

- 2a to include – 'They should be a physical structure however this is subject to financial approval from BU and could take a long time.'
- 2b added – 'Smoking should be banned around entrances and exits to buildings as well as within 5 metres of buildings.'
- 2d to include – 'e.g. ensuring the signs are well lit.'
- 2e added – 'Better placing "stubb it" bins around campus away from exits, entrances and buildings.'
- 2f added – 'Ensure staff are adhering to the policy so that students also follow the rules on smoking on campus.'
- 3c changed - from 'in' to 'to'.

6.5.2 *Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?*

- 1b added – 'Other teaching days can be short with students coming for a few hours several times a week, travelling far to come to lectures that don't last long (1 hour)'
- 1d added – 'Long breaks between teaching sessions can cause issues for students too.'
- 1f to include – 'There is also an issue with transport availability after lectures, meaning students may not be able to get back home.'
- 1g added – 'Overall, this could be contributing to students not wanting to come to lectures on campus.'
- 2c added – 'SUBU should lobby BU to ensure all short teaching session spread across different days can be compressed into one teaching day.'
- 3e added – 'SU VP Education to explore the idea of dual-delivery (in physical lectures and online) with BU, without being detrimental for students' attendance records.'

6.5.3 *Inclusive Campus: Masks, Toilets and Facilities*

- 3a to include – 'whether they choose to wear sunflower lanyards or badges or not.'



- 3b added – ‘SUBU and BU to work together for staff training on Hidden Disabilities, accessibility and language around disabilities.’
- 3c to include ‘and badges’ and ‘Lobby BU to adopt the same policy with lanyards and badges.’
- 3e to replace ‘As a temporary measure’ with ‘Work to’.
- 3g added – ‘Lobby for BU staff to be aware that alarm cords in disabled toilets should not ever be tied up.’
- 3j added – ‘VP Welfare & Community and Disabled Students Officer to create clear signage for the sensory space and make it clear who it is for.’

6.5.4 *Rename the Students with Disabilities Officer and Campaign to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign*

- No changes.

6.5.5 *SUBU to stand in solidarity with UCU’s ‘Four Fights’, but not support industrial action that would lead to more disruption for our members*

- Title changed to ‘SUBU to stand in solidarity with the UCU’s Four Fights, prioritise transparent information and educate students’.
- 1c replace ‘strike’ with ‘industrial’.
- 1e replace ‘strike’ with ‘industrial’
- 1f replace ‘strike’ with ‘industrial’
- 1i added – ‘Typically information around industrial action is scarce making it difficult for students to understand why academic staff undertake such action.’
- 2b added – ‘For SUBU to prioritise transparent information and education surrounding why UCU industrial action is occurring’.
- 2c to include ‘significantly’.
- 3c added – ‘For SUBU to write an open letter to the University’s Senior Leadership Team and make this available to students to sign.’
- 3d added – ‘For SUBU to organize events to promote the UCU and the reasons why they are undertaking industrial action.’

7 Speeches and Vote:

7.1 Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?

7.1.1 Speech for: OA

- Important to stress improvement of signage of non-smoking areas, as it may be difficult to get funding approval from BU
- Importance of staff showing an example on correct behaviour.
- Increase the number of stubb it bins.



7.1.2 Speech Against: None

7.1.3 Call to vote

- For: 78
- Against: 11
- Abstain: 10

7.1.4 Passes

7.2 Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?

7.2.1 Speech for: CB

- Adjusted previous lapsed policy to include more detail.
- Issues are that students have too much going on in their day, or too little (compared to the length of time it takes to travel to campus).
- This considers student safety, personal circumstances, part-time work, caring responsibilities and childcare.

7.2.2 Speech against: None

7.2.3 Call to vote

- For: 95
- Against: 0
- Abstain: 6

7.2.4 Passes

7.3 Inclusive Campus: Masks, Toilets and Facilities

7.3.1 Speech for: LC

- Disabled students (and others who are mask-exempt) are frequently asked to wear masks on campus, and provide sensitive medical information.
- Not all BU buildings have gender neutral toilets, specifically older buildings. Some students (such as trans, non-binary, and other non-gender conforming students) have to travel across campus to find a gender neutral toilet. Additionally Disabled toilets are not inclusive enough and do not represent the full spectrum of disabilities that can use them.
- There are also no spaces on campus for neuro-divergent students to relax and recharge.
- Stools in labs are not accessible, as they do not have backs on them and so can be difficult for some students to use.
- Ideas for implementation include to fight the targeting of students with disabilities, to increase the quantity of gender neutral bathrooms on campus, to change the signage on disabled toilets, to replace lab stools with backed chairs, and to create a sensory space on campus.



7.3.2 Speech Against: None

7.3.3 Call to vote

- For: 79
- Against: 5
- Abstain: 9

7.3.4 Passes

7.4 Rename the Students with Disabilities Officer and Campaigns to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign

7.4.1 Speech for: CBe

- This was proposed by the current role holder, as it was a campaign promise during the election. The purpose is to make the campaign more inclusive than it appears, through changing the name and the logo.
- In order to do this, we will need to change four of the bye-laws.
- From the discussion room, we had a suggestion of producing a logo and getting feedback from students before it is implemented.

7.4.2 Speech Against: None

7.4.3 Call to vote

- For: 79
- Against: 1
- Abstain: 12

7.4.4 Passes

7.5 SUBU to stand in solidarity with UCU's 'Four Fights', but not support industrial action that would lead to more disruption for our members

7.5.1 Speech for: MH

- There was an emphasis on standing against strike action, and there was an agreement that this shouldn't be the case as the action is for a just cause.
- Decided to put more emphasis on educating about why the industrial action may take place, what can be done to prevent the inequality in the workplace.
- Added 'significant', so we would be against any significant and repeated action that would have an impact on studies.

7.5.2 Speech Against: None

7.5.3 Call to vote

- For: 70
- Against: 3
- Abstain: 21

7.5.4 Passes



- 8 Co-Option of SUBU Summit Chair and Faculty of Health and Social Sciences Officer and Reps
 - 8.1 The Chair invited CMD to speak on this topic.
 - 8.2 CMD discussed the background on the vacant positions and the co-option.
 - 8.3 The Chair invited those who wished to put themselves forward for the role of Faculty of Health and Social Sciences Rep to indicate so in the chat.
 - 8.3.1 The following had expressed interest before the meeting:
 - Raeburn Crawford
 - Jess East
 - Katie Halsam
 - 8.3.2 No further candidates came forward during the meeting.
 - 8.3.3 Candidates were invited to speak for two minutes. KH had submitted a video in advance, and this was played for attendees.
 - 8.4 The Chair invited those who wished to put themselves forward for the role of SUBU Summit Chair to indicate so in the chat.
 - 8.4.1 No candidates had expressed interest before the meeting.
 - 8.4.2 The following came forward during the meeting:
 - Morgan Brazier
 - 8.4.3 The candidate was invited to speak for two minutes.
 - 8.5 Attendees were informed that the voting form for the co-option would be sent immediately following the close of this meeting, and voting would close at midnight.

- 9 Any Other Business:
 - 9.1 The Chair asked if there was any other business.
 - 9.2 The Chair thanked everyone for attending this meeting and previous meetings, and stated that the results of the vote would be emailed to all participants within the next 48 hours once all votes had been validated.



**STUDENTS'
UNION**
BOURNEMOUTH UNIVERSITY

SUBU Summit



3. Trustee Board Update

The Trustee Board is due to meet again in February. In the meantime, the Audit and Risk Committee have met and had a detailed report on risk management from departmental heads as well as reviewing a new risk management policy and appetite statement. The Commercial Review Group continue to monitor the financial situation carefully due to the ongoing uncertainty from the pandemic. Trustees and senior SUBU staff meet monthly to monitor the commercial services income in particular and the associated impact on the wider charity. The next meeting of this takes place in December.



4. Full-Time Officers Report

The following reports are from the Full-Time Officers, with updates from 9th November 2021 to 14th December 2021. If you wish to see previous reports and updates, you can see them [here](#).

Officer Report	
Name	Naomie Lebe
Role	President
Email	supresident@bournemouth.ac.uk
<p>As the student President my role is to act as the principal student representative, by being the primary point of contact and the voice for students internally and externally. I co-ordinate and ensure the effective operation of the Officer team. Ultimately responsible for the leadership and direction of the Union through the role as chair of the Trustee Board To be the key liaison with the University and Vice Chancellor on overarching and general matters. It is expected of me to attend meetings such as Senate, Estates Development Committee and a range of other meetings.</p>	
<p>Manifesto Updates (You can find previous updates on the Officer pages)</p>	
<p>Secure COVID safe (in-person) events and graduations can happen again and making sure they are accessible and affordable.</p>	
Context	<p>The aim for this manifesto is for students to be in a place which allows them to engage, network, and create memories and celebrate in a safe atmosphere.</p>
Progress and Outcomes	<p>Within this semester I have focused this manifesto on the safety element, and I aim to work on the financial side for the remainder of my term.</p> <p>Progress: 03/12/21</p> <ul style="list-style-type: none"> - I have been in conversation with BU about how we are preparing for the new variant if it was to escalate and ensure quality of service is



	<p>maintained and the student experience is protected if any restrictions came enforced.</p> <ul style="list-style-type: none"> - We have been prioritising safe events throughout SUBU, which the rest of the team and I have been facilitating and we will continue to prioritise and engage in face to face events.
Ensure a full and quality-led student experience throughout your time at BU.	
Context	This manifesto is to allow students to feel like they belong within a community externally and internally.
Progress and Outcomes	<p>Progress: 03/12/21</p> <ul style="list-style-type: none"> - I have interviewed 4 students so far live via Nerve radio, and we touched on the topic of their university journeys. These segments are currently being edited, so it can be sent out to those students who will be arriving/returning in January, and these segments will also be available to our current students via our social media platforms. - Working with Nerve TV to film videos within the local communities, and looking to do tours for new/returning students within the refreshers period to welcome them into the community. - Working with BU to welcome January arrivals and being a part of presenting what we are about as SUBU.
Obtain targeted financial and academic support is provided for all students.	
Context	Enable students to find out about existing academic, wellbeing and financial support.
Progress and Outcomes	Progress: 3/12/11



	<ul style="list-style-type: none"> - When having conversations with students, I ask specific questions to understand which services they are aware of and if they have used them. - From next term, we will be setting out an hour every fortnight to go out and speak to students during our officer question time. The aim is to check-in, build rapport so we can know how we can be of service.
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Build a Post COVID strategy for a strong, transparent and sustainable SU.

Context	SUBU has worked to develop its new strategic plan with staff and students over the last 18 months - It was informed by the structure of BU's 2025 plan. Our aim is to support, represent and empower our students and make their vision a reality. Our vision is to be an excellent SU that helps you create the best experience for yourselves, your community, and your future. Our aims are to help students to realise their potential, belong to a community and make their voice heard.
Progress and Outcomes	<ul style="list-style-type: none"> - I have been in contact with BU staff regarding mentorship scheme for our students with Dorset Chamber, and so far, I have reached out to different societies to form their interest. - I am working with the alumni team to put together a mentoring scheme for black students for the second semester.

Policy Updates
(You can find all the policies in the [Policy Book](#))

Should SUBU lobby the government to secure tuition fee rebates?

Progress and Outcome	No update since last meeting
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Should SUBU support executive planning? (Joint with all FTO's)

Progress and Outcomes	No update since last meeting
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Should SUBU create an official SUBU Discord Hub? (Joint with VP SO)

Progress and Outcomes	No update since last meeting
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Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO's)

Progress
and
Outcomes

- (We have included the SDGs in our volunteering hub and every role is matched to an SDG
- We are currently looking into doing the same with al SUBU events list on the SUBU whats on page.
- We are currently running our Sustainability Challenge which allows students to create a sustainable idea to help make BU more environmentally sustainable.



Officer Report	
Name	Chiko Bwalya
Role	VP Education
Email	suvpeducation@bournemouth.ac.uk
<p>I'm here to help make sure your academic experience is worthwhile and you're getting what you need from the university. This includes attending BU meetings, working with student voice and the reps to deal with student feedback.</p>	
<p>Manifesto Updates (You can find previous updates on the Officer pages)</p>	
<p>Lobby the university to provide extra support and safeguarding for healthcare students both during study and placement.</p>	
Context	The university and the NHS Trusts that we are in partnership with need to support students more with placement allocation, workload and cost transparency.
Progress and Outcomes	14/12/21 No update since last meeting
<p>Work with BU to ensure that students are equipped with the practical skills they need to excel in their future careers (practical work, use of software, creating of portfolios).</p>	
Context	During the lockdowns, many students expressed the issue they were facing when trying to complete integral parts of their degree from home. I've previously raised the issues of accessibility and digital poverty to our university executive team. Some of the issues faced were experienced by many students prior to the pandemic
Progress and Outcomes	14/12/21 No update since last meeting
<p>Continue to create and maintain support groups for students in minority groups (parents, carers, international, part time etc)</p>	
Context	Giving space for students in marginalised groups to discuss their issues, their experience at BU and give them an opportunity to meet students in similar circumstances



Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> Organised a carers coffee morning and a student parent forum. Unfortunately, both were met with low engagement. We will be running them again in the new year.
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Work with BU to ensure that academic quality is maintained both online and in-person.	
Context	With the online experience last year being delivered as a “figure it out as you go along system”, I want to ensure that the return to teaching this year is observed by SUBU. Doing this includes, scheduling regular faculty officer/rep meetings to review meeting minutes, as well as student feedback in forums
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> I’ve been attending a few programme team meetings and student staff forums The seminar and lecture rooms in fusion will be updated in February to ensure that online and in person delivery are up to the same standard as the larger theatres (microphones, streaming cameras etc)
Maintain the work of the #SAYMYNAME safety pledge campaign, mandating all staff to correctly acknowledge and pronounce students’ preferred names and pronouns.	
Context	The intention for this is to make sure that students aren’t only by their student numbers and are identified as people. As well as this, bring the university up to speed about the respect that comes along with proper pronunciation of a name and preferred use of pronouns.
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> After receiving feedback, the pronoun feature has now been fixed on the Brightspace website. To access, click on your initials, go to account settings and grant others access to see your pronouns I delivered a presentation to the Library and Learning Support team, giving background about the campaign and how they can implement this in their work with students
Policy Updates (You can find all the policies in the Policy Book)	
Should SUBU lobby to eliminate printing costs?	
Progress and Outcome	<ul style="list-style-type: none"> Development on second point well underway. Work was paused due to campus absence, will be picked back up this term



Should SUBU lobby BU to ensure that the length of teaching days and sessions are time appropriate, with consultation from students?	
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - Met with BU about issue. BU currently looking at how timetabling system can be improved to help students with this issue. - Will be proposing this as agenda item during new student voice and engagement committee in the new year
Should SUBU lobby BU to create a SUBU page or tab on Brightspace?	
Progress and Outcomes	<ul style="list-style-type: none"> - Already have a tab (policy completed).
Should SUBU lobby BU to change MUSE to allow mid and end of unit feedback?	
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - Currently waiting for a report about the survey that was launched on the 29th November
Should SUBU lobby BU to increase the reassessment limit for students across all years?	
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - Will be discussing with Academic Quality 16th December
Should SUBU lobby BU to amend the 6C policy to allow unit leaders more control over their unit assessment?	
Progress and Outcomes	<ul style="list-style-type: none"> - Roundtable with students involved in policy creation. - I have spoked to the faculty deputy dean. It's too early for an official policy review - Staff have always had flexibility with the policy. Clarification of this may be needed during staff training
Should SUBU lobby BU to ensure that all contact hours outside of lectures and teaching are met?	
Progress and Outcomes	<ul style="list-style-type: none"> - A roundtable discussion for this is due to happen - No policy found was found however this may be independent practice per department. - We will be tracking the issue on SimOn



Should SUBU lobby BU to add past exam papers to Brightspace under relevant units?	
Progress and Outcomes	<ul style="list-style-type: none"> - Library services make this available, - BU intend to move away from the previous exam structure but uploading relevant papers is an academic staff decision. Most papers are available on Brightspace but may not be uploaded in the same space
Should SUBU lobby for better support for healthcare students and improved course cost transparency?	
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - We have included the SDGs in our volunteering hub and every role is matched to an SDG - We are currently looking into doing the same with all SUBU events list on the SUBU whats on page. - We are currently running our Sustainability Challenge which allows students to create a sustainable idea to help make BU more environmentally sustainable. -
Should SUBU lobby for early access to reading lists?	
Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - The library has raised the profile and accessibility of reading lists for continuing students by adding a specific 'Reading Lists' button to the Library homepage in Brightspace - This button links directly to Talislist, our reading list system. We are considering how to shape guidance for this (if we can and if its needed), noting the various caveats around how reading lists may change ahead of unit delivery.
Should SUBU lobby BU to improve online timetables?	
Progress and Outcomes	<ul style="list-style-type: none"> - DUIT meeting update: students can embed personal timetable with university one, SITS issue so access was down for everyone
Should SUBU lobby to eliminate printing costs?	



Progress and Outcomes	<p>14/12/21</p> <ul style="list-style-type: none"> - Tracking feedback from students with greater campus footfall. Will do targeted work with programmes that require independent printing from students
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Should SUBU lobby BU to ensure that it becomes compulsory for academic staff to provide learning materials in advance of teaching sessions?

Progress and Outcomes	<ul style="list-style-type: none"> - Being put forward as policy in summit
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Should SUBU support executive planning? (Joint with all FTO's)

Progress and Outcomes	<ul style="list-style-type: none"> - SUBU has created a new strategic plan, which includes a department team action plan. Includes aligning manifestos of current officers, more robust structure to ensure departments are working towards new SUBU direction and supporting officer progress
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Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO's)

Progress and Outcomes	<ul style="list-style-type: none"> - We have included the SDGs in our volunteering hub and every role is matched to an SDG - We are currently looking into doing the same with all SUBU events list on the SUBU whats on page. - We are currently running our Sustainability Challenge which allows students to create a sustainable idea to help make BU more environmentally sustainable.
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SUBU to stand in solidarity with the UCU's 'Four Fights', prioritise transparent information and educate students.

Progress and Outcomes	<ul style="list-style-type: none"> - We have been meeting regularly with UCU leads at Bournemouth University to understand the impact of the 'action short of a strike' - We have produced multi-platform comms to inform and educate students - We are waiting to hear back from UCU about further partnership work
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Officer Report	
Name	Omuwa Ayomoto
Role	VP Student Opportunities
Email	suvpopportunities@bournemouth.ac.uk
<p>My role focuses on motivating students to have an amazing experience outside of their academic achievements. This presents an opening to network with various industry experts, as well as motivates students to perform activities outside of their comfort zone. I also sit on meetings with staff at the university to help ensure that students are represented in these meetings. Also, I work to help enable wider participation of all students to ensure SUBU helps every class of student feel as welcomed as possible.</p>	
<p>Manifesto Updates (You can find previous updates on the Officer pages)</p>	
Advanced placement guidance	
Context	Facilitating the development of relevant job fairs by encouraging Bournemouth University to advance their pre-existing relationship with companies for potential graduates. However, in terms of testimonies given most job fairs set up had employers who weren't hiring. Therefore, working closely with BU to evaluate the relevance of these professional organisations.
Progress and Outcomes	December 2021 No updates since the last meeting
Facilitating activities that promote networking amongst students	
Context	One major issue BU students have faced this year is an active outdoor life. Furthermore, to implement this policy I will be working with SportBU to foster activities that will be used to develop relationship between pairs from various backgrounds as well as working with the Student Opportunities department to develop additional activities for students to network.
Progress and Outcomes	December 2021 The Skills Development Master Class collaborated with the student opportunities team to create and organize "The Journey to Leadership" session on 1 st December 2021. Where I was a one of three keynote speakers (First speaker: Deborah Taylor, MBA Director, Bournemouth University; Second



	<p>Speaker: Hannah Stevens, BU Alumna and Head of Retail and Sport at The Point.1888 and Omuwa Ayomoto, Vice President for Student Opportunities within SUBU.</p> <p>This event formed a part of the “Professional Futures series” forming part of The Skills Development Programme. All sessions under this grouping aim to build professional leadership and networking skills essential in preparation for entering the world of work. This event allowed me the opportunity to share key tips, whilst also analysing authentic leadership as a case study.</p> <p>Furthermore, this session focused on how to develop a leadership theory as well as improve your networking skills. Afterwards, there was an opportunity to connect with the speakers and with each other.</p>
Bournemouth University Support for Paid Part-Time Work	
Context	This is limited to care or construction work or an un-paid internship. I want to work with Bournemouth University to provide jobs within the campus for students to aid sustainability
Progress and Outcomes	<p>December 2021</p> <p>We believe that the employability potential of any student can be developed overtime. This can be done through fostering a solid foundation from when our students attain paid part-time jobs as well as boosting an individuals' ability to operate within the labour market.</p> <p>I urged the Student Union to collaborate with Careers BU to host a "MINI PAID PART-TIME JOB FAIR" which aimed to promote an in-person recruitment scheme for paid part-time work.</p> <p>There was also a Careers BU staff to assist forthcoming students with CV Surgery for their benefit. This was conducted whilst the job fair was in full operation.</p> <p>This was done on the 25th November, 2021.</p>

<p>Policy Updates (You can find all the policies in the Policy Book)</p> <p>Should SUBU increase funding and improve the application process for societies?</p>



Progress and Outcome	December 2021 I attended and contributed to a workshop session with the Student Opportunities Manager to give clubs and societies a better overview and guidance on how to complete a grant funding request. This was received well however there were not a lot of students who attended so we will run these again in the future.
Should SUBU provide additional support for students in light of Brexit?	
Progress and Outcomes	December 2021 No updates since the last meeting
Should SUBU create an official SUBU Discord Hub?	
Progress and Outcomes	December 2021 No updates since the last meeting
Should SUBU support executive planning? (Joint with all FTO's)	
Progress and Outcomes	December 2021 No update to give
Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO's)	
Progress and Outcomes	December 2021 I will be attending the Sustainability Challenge final on the 3 rd of December and networking with the students who have participated to support them with opportunities in my role.



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Officer Report	
Name	Toluwa Atilade
Role	VP Welfare & Community
Email	suvpwelfarecommunity@bournemouth.ac.uk
<p>As the Vice President of Welfare & Community my role includes fulfilling my manifesto points, representing students of Bournemouth University in all spaces and encouraging BU to cultivate a community that empowers everyone regardless of their race, gender, age, ethnicity and sexuality. Within this role I lobby BU on to make change on a range of different topics such as keeping our campus sustainable, advocate for better mental health services etc.</p> <p>My remit focuses on a plethora of different subjects including post-lockdown support for student. I overlook the liberation campaigns to make sure our marginalised communities are accurately represented. I encourage active allyship between the different campaigns and throughout the university. I strive to work on a range of issues such as anti-bigotry campaigns, housing, mental health, climate change, combating sexual misconduct and many other things that are affecting students.</p> <p>I sit on a number of committees, panels & boards; Anti-Racism, Equality & Diversity, Fitness to Practice, Athena SWAN, Biodiversity, BU & SUBU Sustainability Committees, Trustee Board.</p>	
Manifesto Updates	
(You can find previous updates on the Officer pages)	
Create campaigns and events championing allyship and support for marginalised groups.	
Context	In my first term as Vice President, I successfully launched the first ever SUBU Allyship Hub. From launching this new online resource centre, I wanted to introduce campaigns for both our student communities and the BU staff community for my second term.
Progress and Outcomes	14th December Disabilities History Month: <ul style="list-style-type: none"> • Celebrated International Carers Rights Day



	<ul style="list-style-type: none"> Supported our Disabilities, Accessibility and Neuro-Divers Officer (Caitlyn) for Disability History Month with events. One particular event included Diverse & Ability Training facilitated by Adam Hyland for staff and students. The session explored modes of disability, the correct language to use and how we can be better allies to people with disabilities/accessibility needs. <p>Allyship:</p> <ul style="list-style-type: none"> Attended a ULT meeting about BU2025 where we discussed student experiences and how BU can better support their students. Continuing to draft my Allyship Commitments. Allyship Hub recognised as good practice within BU's racial equality charter submission.
<p>Continue work on providing local and national accommodation support for students during the coronavirus pandemic.</p>	
Context	<p>During the lockdowns I witnessed many students being left financially challenged due to paying rent to housing that they couldn't access. The government intervened and provided funding for students to access. I want to help provide more support that'll aid students in instances where the government can't intervene.</p>
Progress and Outcomes	<p>14th December</p> <p>Speak Week:</p> <ul style="list-style-type: none"> Currently going over results of Speak Week 2021 to map sustainability actions and how SUBU & BU can champion effective recycling. <p>Big Give:</p> <ul style="list-style-type: none"> I am working with the Student Opportunities team to plan the Big Give 2022. The Big Give is an opportunity for students to donate anything (clothes, unopened canned food, socks, toiletries etc). <p>Reviewing webpages</p> <ul style="list-style-type: none"> Reviewing and updating Advice webpages on housing to ensure that SUBU is providing high-quality and accessible information.
<p>Continue to work closely with the BU Wellbeing service to improve the quality and accessibility of service, and working with BU to implement post-lockdown wellbeing.</p>	
Context	<p>During the lockdowns students were reporting delays in accessing the BU Wellbeing service and throughout the lockdowns I worked closely with BU to make response times better. For my second term I want to be more present and assist the BU Wellbeing service to improve the quality of service.</p>



Progress and Outcomes	<p>14th December Peer Support Scheme:</p> <ul style="list-style-type: none"> Recruited 10 volunteers and will shortly begin training We are planning to launch to students who want to access the service in the new academic year
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Work with BU and Dorset Police to combat rises in sexual assault/misconduct cases against students.

Context	<p>This manifesto come off the back of a rise in sexual harassment reports in halls and the Office for Students (OfS) list of recommendations for higher education institutions to adopt to combat sexual assault.</p>
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Progress and Outcomes	<p>14th December Never OK</p> <ul style="list-style-type: none"> Organised training delivered by STARS Dorset for student leaders about sexual harassment and bystander initiatives Bottle Stoppers, Cup Stickers which are available at SUBU reception/TOFS Cards with Safe Taxi scheme and in case of emergency details available for students in the student centre <p>Meetings</p> <ul style="list-style-type: none"> Meeting with SU President, Director of Estates, Police, BU Residential Services & Wellbeing team about student safety and drink spiking. <p>BU</p> <ul style="list-style-type: none"> I am working with BU to review their sexual misconduct training strategy for staff Looking at sourcing drink testing kits for halls of residence Chaired and contributed to panel discussion hosted by Law academics about drink spiking.
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Organise an open forum for international students to address international student enquiries amidst the coronavirus.

Context	<p>During the coronavirus pandemic I witnessed many international students needing additional support. I wanted to use my second term to work closely with the relevant departments/staff to further support International Students.</p>
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Progress and Outcomes	<p>14th December</p> <ul style="list-style-type: none"> Supporting ResLife to host Christmas Dinner for students in Bournemouth over the Christmas break Organised Winter Get Together for international students. To imbed them into local community by taking them to the Christmas market in the square.
Policy Updates	
Should SUBU lobby to improve inclusivity and accessibility arrangements for all students?	
Progress and Outcome	<p>14th December</p> <ul style="list-style-type: none"> Disability History Month, ran training on language and disability for SUBU staff, BU staff and students to create a more inclusive environment Promoted models of disability on SUBU social media during DHM Organised the first Accessibility Forum on the 9th of December where students were asked to share their experience
Should SUBU implement a plastic policy?	
Progress and Outcomes	<p>14th December</p> <ul style="list-style-type: none"> Beach Champions have undertaken litter picks Running 10 ways to be sustainable at Christmas Working on mapping SUBU's carbon footprint
Should SUBU support student sex workers?	
Progress and Outcomes	<p>14th December</p> <ul style="list-style-type: none"> No updates since the last meeting
Should SUBU lobby to end sexual harassment, misconduct and violence on campus?	
Progress and Outcomes	<p>14th December</p> <ul style="list-style-type: none"> Lots of work has been undertaken here and is refer to manifesto point
Should SUBU implement a Female Genital Mutilation policy?	
Progress and Outcomes	<p>14th December</p> <ul style="list-style-type: none"> No update since the last meeting



Should SUBU lobby for increased wellbeing support?

Progress and Outcomes	14 th December <ul style="list-style-type: none"> • Lots of work has been undertaken on this policy, refer to manifesto point
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Should SUBU support accessible periods through the free supply of sanitary products and additional campaign work?

Progress and Outcomes	14 th December <ul style="list-style-type: none"> • No updates since the last meeting
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Should SUBU support executive planning? (Joint with all FTO's)

Progress and Outcomes	December No updates since the last meeting
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Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO's)

Progress and Outcomes	December Climate Action Student Team (CAST) have been recruited. This is a group of students who set up and run events that align with the SDG's
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Should SUBU advocate that students should not be liable to pay for halls that they are unable to live in due to COVID?

Progress and Outcomes	Because there are no current restrictions, no work is currently been undertaken on this point. Should a further lockdown take place or students can't access their halls, we will pick this back up.
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Should SUBU lobby BU to increase the availability of recycling facilities in accommodation and on campus?

Progress and Outcomes	<ul style="list-style-type: none"> • Working with Student Opps, Accommodation teams • Community Wardens have been providing signposting about recycling facilities • Asked questions about students attitudes to sustainability during Speak week. Now using this data to better understand student opinions. Also using the Climate Action Student Team to gain student opinions
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	<ul style="list-style-type: none"> • The Sustainability Student Started pack was created following the Sustainability Challenge 2020 to give students more information about sustainability and recycling. results being looked at • Liaising with Sustainability Manager in BU
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Inclusive Campus: Masks, Toilets and Facilities

Progress and Outcomes	<ul style="list-style-type: none"> • Brought to Health and Safety Committee • BU committing to removing all signs that do not include information about exemptions • Reaffirmed that students should be approached with kindness and this has been included in comms to staff from BU • Including ensuring that emergency cords are not tied up will now be included as a standard part of regular 'check ins' of toilet facilities • Training on language and disability with SUBU and BU staff DHM • Hidden Disability Lanyards available from SUBU Reception for those in need • Approval given from BU to allow work to start on the Sensory Space. • The Trans and Non-Binary Officer will be undertaking a toilet audit in the new year to access what facilities are currently available.
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Rename the Students with Disabilities Officer and Campaign to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign

Progress and Outcomes	<ul style="list-style-type: none"> • The new Bye-Laws have been approved by BU and will shortly be ratified by SUBU's Trustee Board • Work has begun on design work to create a new campaign logo
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Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?

Progress and Outcomes	<p>This was a new policy that replaced an policy that was set to lapse</p> <p>We will shortly begin conversations with BU on this point</p>
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6. Student Ideas

The following ideas have been submitted by current students. The SUBU Summit participants shall be invited to discuss these ideas in groups. The groups shall be able to make any amendments they wish to the ideas. Following the group discussions, a nominee from the group will be invited to speak for the motion. There will then be an invitation for someone to speak against the motion. Following these speeches a final vote of all members is required in order for the ideas to be passed as policy.

The following ideas have been submitted:

1. Improving sustainability through bettering the plant-based options available on campus
2. Should SUBU lobby BU to provide a free replacement ID card?
3. SUBU should allow for the creation of free clubs and societies
4. Should SUBU lobby BU to issue exam supplies cost-free?



Proposed by	Ellie Jones, Tanya Bellows, Natasha Owens, Patrycja Poczka, Lizzy Graham, Mollie Evans, James Sokolnicki, Madeleine Hillier, Vishal Sharma
Proposal	Improve sustainability through bettering the plant-based options available on campus
Problem	<ol style="list-style-type: none"> 1. Industrial meat is the single biggest cause of deforestation globally¹ 2. <i>The Paris Agreement</i> aims to limit global warming to “well below” 2°C, ideally 1.5°C. However, at current emission outputs we are risking a 2.7°C rise², which would have catastrophic results. By 2030, livestock farming could use up 37% - 49% of the emissions budget available to keep within target temperatures³. 3. BU’s Climate and Ecological Crisis Action Plan (CECAP)⁴ is committed to becoming carbon neutral by 2030/31, but not enough is being done to decarbonise food options 4. There is a lack of plant-based options via on campus catering outlets and where there are options these typically run out quickly often leaving students without access to food 5. There are not enough options for individuals with multiple dietary requirements, such as vegan and gluten-free 6. The lack of plant-based options affects those who consume a plant-based diet for religious, cultural, lifestyle or allergy reasons 7. Where there are plant-based options there is typically poor signage 8. Despite plant-based options being more sustainable and ethical students are often faced with a surcharge when accessing these items 9. Many of the plant-based options contain palm oil which is unsustainable 10. There appears to be a reduction in plant-based options on campus following the pandemic
Solution	<ol style="list-style-type: none"> 1. Research on farming and agriculture by Oxford University⁵, shows that a plant based diet is better for the environment and contributes significantly less global emissions than a non-plant-



	<p>based diet therefore SUBU and other outlets on BU campus should commit to improving plant-based options</p> <ol style="list-style-type: none"> 2. Increase the quantity, variety and cost of plant-based food on campus in order to be more inclusive of those who do not consume animals/animal products due to religious, lifestyle or allergy reasons 3. Make plant-based options more visible 4. Commit to decarbonising on campus catering outlets
<p>Ideas for implementation</p>	<ol style="list-style-type: none"> 1. Increased plant-based options, these should include breakfast items, snacks, treats, sandwiches and hot meals 2. Improve the promotion and signage of plant-based options, such as clear areas within the SUBU Shop, signage outside outlets and providing signage comparing environmental impacts of dairy and various plant milks so that informed choices can be made 3. Rotate the plant-based options regularly to ensure that there is a variety of options 4. Ensure that plant-based and non-plant-based items have parity in pricing and consider implementing a surcharge for dairy milks 5. For all on campus food outlets to take part in Veganuary annually as part of BU's environmental initiatives 6. Bournemouth University to provide funding if necessary to scope and implement a carbon neutral campus 7. Provide items that cater to multiple dietary requirements such as plant-based and gluten free
<p>To be implemented by</p>	<p>SU VP Welfare and Community</p>



Proposed by	Olu Okunnu
Proposal	Should SUBU lobby BU to provide a free replacement ID card?
Problem	<ol style="list-style-type: none"> 1. The student ID card is imperative to access buildings, as well as other important areas of student life such as printing and student discounts. 2. It is inevitable that students will misplace or lose something over the course of their studies, and if that happens to be their student ID card, then they will have to get a replacement. 3. New students in particular may not be used to carrying an ID card and so may be particularly prone to losing or misplacing it. 4. Currently the university charges £10 to replace a student ID card, which can be a lot of money for a student.
Solution	<ol style="list-style-type: none"> 1. BU to provide at least one free replacement ID card to students. 2. For students in financial difficulty to have further free replacements or replacement loans.
Ideas for implementation	<ol style="list-style-type: none"> 1. SUBU to lobby BU to provide students with at least one free replacement ID card. 2. SUBU to lobby BU to provide opportunities for students who are in financial difficulty to gain further replacement cards.
To be implemented by	SU President



Proposed by	Vishal Sharma
Proposal	SUBU should allow for the creation of free clubs and societies
Problem	<ol style="list-style-type: none"> 1. All clubs and societies currently charge students to become members. 2. Not all students can afford this, so this means that not all students can join in. 3. Often students will have to pay for additional items (such as equipment) in order to actively be a part of a society. 4. Although the minimum amount a society can charge is £1, many societies charge much more than this, and this is inaccessible for some students.
Solution	<ol style="list-style-type: none"> 1. For SUBU to allow the creation of free clubs/societies. 2. For SUBU to review the price of club and society membership fees.
Ideas for implementation	<ol style="list-style-type: none"> 1. SUBU to meet with Club and Society Presidents to discuss this issue.
To be implemented by	VP Student Opportunities



Proposed by	Loui Eriksson
Proposal	Should SUBU lobby BU to issue exam supplies cost-free?
Problem	<ol style="list-style-type: none"> 1. In some exams at the university, it may be permitted for students to bring some additional items such as stationery and paper for working-out problems, or a print-out of important information for use within the exam. 2. These items are extremely useful and it puts students who didn't bring the items at an unfair disadvantage as opposed to students who did. 3. There are many reasons why students may not be able to bring these items: <ol style="list-style-type: none"> a. The items stopped working during the exam by no fault of the student. b. The items were damaged in transport to the exam, or the student forgot to bring the items. c. The student made a reasonable attempt to source these supplies but was unable to due to a technical failure, such as a printer not working, Brightspace not opening correctly. d. The student wasn't adequately informed about the option to bring the items or the student forgot. e. The student did not have the funds to sources the supplies, such as purchasing a scientific calculator, or use the on-site printers. 4. Supplying students with these supplies decreases the risk of academic offenses, as not every sheet of paper brought into an exam can be easily checked for information which would give the student an unfair advantage.
Solution	<ol style="list-style-type: none"> 1. For BU to provide basic stationery supplies, paper, print-outs, calculators, and any other items that students may bring to exams for students to use. 2. For BU to ensure that no student may be disadvantaged before, or during an exam for reasons such as lack of necessary supplies or technical failure.



Ideas for implementation	1. For SUBU to lobby BU to provide students with basic items that are needed to complete their exams.
To be implemented by	VP Education



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