**Tuesday 16th February 2021**

**Zoom**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

**1. Welcome and Introduction**

**2. Minutes of the Previous Meeting**

**3. Trustee Board Update**

**4. Full-Time Officer Reports**

a. President Report

b. Vice-President Education Report

c. Vice-President Student Opportunities Report

d. Vice-President Welfare and Community Report

**5. Lapsing Policies Review**

a. Should SUBU give more money to societies?

b. Should SUBU implement a plastic policy?

c. Should SUBU support executive planning?

**6. Student Ideas**

a. Lobby the government to secure tuition fee rebates?

b. Adding exam papers to Brightspace under relevant units?

c. EMERGENCY ITEM 12/02/21- Students should not

be liable to pay for halls that they are unable to live in due to COVID

**7. AOB**

a. Next Meeting to be held on the 24th of March 6:00-8:30pm on Zoom

**Verbal**

[**Pages 2-10**](#Minutes)

[**Page 11**](#trustee)

[**Pages 12-34**](#FTO)

[Pages 12-17](#president)

[Pages 18-20](#education)

[Pages 21-29](#SO)

[Pages 30-35](#WC)

[**Pages 36-39**](#lapsing)

[Page 36](#lapsing)

[Pages 37-8](#plastic)

[Page 39](#execplan)

[**Pages 40-45**](#ideas)

[Pages 41-42](#tuition)

[Page 43](#brightspace)

[Pages 44-45](#halls)

**Verbal**

2. Minutes of the Previous Meeting

**Thursday 17th December 2020**

**Zoom**

**Members**

Upwards of 72 members present, including:

59 Student Reps (82% of voting participants)

Alexandra Cazacu (AC)- Chair

Naomie Lebe (NL) - SU President

Chiko Bwalya (CB) - VP Education

Ugo Andy-Eke (UAE) - VP Student Opportunities

Toluwa Atilade (TA) - VP Welfare and Community

Ffion Lister (FL)- Student Rep

William Puchy (WL)- Student Rep

**In attendance**

Charlotte Morris-Davis (Secretary/Democracy and Campaigns Manager)

Emily Cox (Liberation and Campaigns Coordinator)

Kerry Dean (Head of Student Participation)

Roshana Wickremasinghe (Policy Advisor)

Jane de Vekey (Head of Student Voice and Policy)

Emma Davies (Student Opportunities Manager)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Welcome and Introduction

## The Chair welcomed the SUBU Summit participants and deemed the meeting quorate

## The Chair introduced the agenda and set out the operational points and the procedures to be followed during the meeting. This included that the results of all votes would be announced via email following the meeting to ensure that only votes cast by voting members were counted and not during the meeting itself.

## Minutes of Previous SUBU Summit

## The Chair invited members to read over the minutes which had previously been circulated and a vote was taken

# Abstain: 61

# Reject: 2

# Abstain: 5

## **Minutes Approved**

# Trustee Board Update

# Presented by NM

# Key points noted:

# Focus on safeguarding the financial viability of the Union

# Impact of the COVID-19 on commercial outlets, alongside the cut in the block grant from the university

# Process of redundancy and restructure commenced in order to ensure that the long-term future of SUBU is protected whilst ensuring that our students continue to be supported to the highest possible standard.

# Full-Time Officer Reports

# Presidents Report

# NL presented

# Key points noted:

## Manifesto: Lobbying BU to subsidise graduation fees based on household income

## Met with relevant people in BU, including marketing and fundraising to discuss best strategies to take this forward

## Meeting in early January to continue planning

## Hoping this will be in place for students graduating in 2021 and continue on in future years.

## Manifesto: Improving communication channels between the Students’ Union and all BU students

## Working closely with BU on this and now there is a SUBU button on iBU app.

## SUBU and BU will now be writing a collaborative email to reach all students and staff

## Manifesto: Developments on a mentorship scheme

## Working with all FTO’s and looking into all mentoring schemes running at Bournemouth University. Refocusing the manifesto point

## This had to change slightly due to the implications of COVID, but is hoping for it to be delivered in 20/21 and will be focusing on this more next semester.

## In discussion with VP Education to discuss how they can collaborate on the various mentoring schemes that are currently in place or in planning stages.

## Investigating the possibility of narrowing the focus of this manifesto point through supporting international students. This would also provide a strong link for VP Opportunities’ work on supporting international students, with the mentoring scheme complimenting the work of the proposed international student survey and the recently passed SUBU policy to support international students in light of Brexit.

## Manifesto: Futureproofing the SU

## Restructuring and redundancy as noted in the Trustee Board Report

## Identifying core aims such as democracy, representation and continue to offer the best support for our students

## Manifesto: Working with the University and Union to improve the international students Hub

## Filmed a video to welcome international students to campus. This will help international students navigate town and campus, containing helpful tips around public transport and how to locate key local services such as supermarkets.

## The release of these videos in the second semester will also coincide with VP Opportunity’s international student survey that also aims to gather feedback from international students.

## Plans on working with BU to support international students. This work is also in collaboration with VP Welfare & Community.

## Policy: Should students support Executive Planning

## Working with FTOs in a collaborative manner to support students through COVID.

## Attended several key BU meetings as a whole team, including a catch-up with the Vice and Deputy Vice Chancellors.

# Vice President Education Report

# CB presented

# Key points noted:

## Manifesto: Improving the accessibility of SimOn and make sure Student Reps are equipped to fulfil their duties

## Working with SV&P to ensure Student Reps can provide their feedback as best as possible,

## Encouraged students to reach out if experiencing issues with feedback.

## Manifesto: Making the ALS screening progress more accessible and affordable-

## Working in collaboration with the Additional Learning Support and a BU student on a campaign to raise awareness for dyslexia

## Manifesto: Introducing a safety pledge mandating staff to correctly acknowledge students preferred names and pronouns

## Safety pledge drafted in the new year

## The pledge will represent all students

## Manifesto: Redeveloping an Education Council to represent marginalised students-

## Working with the Associate Dean of Student Experience in HSS to ensure that students have a forum to have their voice heard.

## So far there has been one for student parents on Zoom and hopes to roll this out further soon

## Running a student forum for international students in Feb

## Manifesto: Working with BU to tackle seasonal depression-

## Working with Disabilities Officer and Wellbeing service

## Reoccurring talks with head of Wellbeing Service and Disabilities Campaign Officer about the possibility of collaborating on content for students, including a podcast episode on seasonal depression.

## This would be intended to be released in the new year.

## Policy: Eliminating printing costs

## In progress but deprioritised due to lower number of students on campus

## Policy: Time appropriate teaching days sessions-

## Refocused to look at screen fatigue, but still a priority

# Policy: Materials available in advance 48 hours in advance-

# In progress and continuing to lobby for this with relevant meetings.

# Policy: Priories action around UN sustainability goals

# Joint with all FTO’s

# SUBU has again achieved ‘excellent’ in the NUS’ Green Impact Award which is awarded based on an organisations ability to show their dedication to environmentally and socially conscious practices.

# Furthermore, SUBU are collaborating with BU to set up an effective action group that works with students to achieve this goal.

# Vice-President Student Opportunities Report

# UAE presented

# Key points noted:

## Manifesto: Implementing a hardship scheme to eliminate financial barriers to accessing clubs and societies

## Working with Student Opportunities department £1,500 has been secured from Santander for a hardship scheme

## Currently mapping how this will be distributed and further information to follow in the next term regarding access to this fund

## Manifesto: Providing a range of skills based volunteering opportunities to help students gain transferable skills

## New volunteering opportunities every week

## Sending out in emails to students who are registered

## Encouraged students to sign up

## Manifesto: Introduce wellbeing champions to clubs and societies

## Placed on hold due to COVID.

## Manifesto: Create an online space for students to access a monthly activities timetable

## Continued to create online events using the new SUBU ‘What’s On’ Calendar- now situated on the home page of the SUBU website so is more easily accessible for students to find out what they can get involved in

## Created a separate online community group for these events to be promoted to students especially over the Christmas period when we know that they will be experiencing increased loneliness if COVID prevents them from visiting family and friends.

## Manifesto: Providing support to international students to help support post-study employability

## Trying to provide more resources for students who are looking for jobs after studies

# Policy: Additional support for students in light of Brexit:

# Met with BU to discuss next steps and discussed BU reaching out to the Government who have confirmed that they will provide financial support for UK students in finding a placement after Brexit.

# Joined the NUS in lobbying Priti Patel asking for an extension to the settlement scheme

# An International student survey will support policy implementation and will work with the Student Voice and Policy team to launch this in January 2021.

# Assessing the scope for a Brexit support webpage on SUBU’s website

# Policy: Clubs and Societies Funding

# Actively using the new funding process and have had 2 of the new Awarding Committee Meetings to award funding and they have been successful.

# Students have a 7 day appeal window if they are unhappy with the outcome and all meeting minutes from these meetings are available on the SUBU website.

# Additional Work Areas:

# Refreshers next year more information to follow

# Anti-racism, delivering anti-racism training for staff

# Vice-President Welfare and Community Report

# TA presented

# Key points noted:

## Manifesto: Continuing and improving the period poverty campaign

## Planning and developing online campaigns, working with the Women’s and Trans and Non-Binary Officers.

## Partnered with ‘Hey Girls’ to provide sustainable products and working to deliver events and workshops around sustainable menstruation which are set to take place in term 2.

## Currently 56 members of the Facebook groups.

## Launched a survey in partnership with ‘Hey Girls’ to find out what students want to learn more about.

## Working with the SUBU commercial team to look at cost of items in the shop to ensure that the sustainable menstrual items are affordable for students.

## Manifesto: Reworking the Liberation Campaigns to make them more visible and effective-

## Collecting data for developing an Allyship Hub which will be published for 2021, including content developed by the Liberation Officers.

## Meeting every other week at Executive Committee meetings to discuss key events and issues facing their communities and looking to set up additional meetings.

## Working with relevant Officers to promote History Months including Black History Month which took place in October with 8 events, and Disability History Month which is ongoing. Disability History Month has included a movie screening and panel discussion.

## Developing the Liberation Campaigns, with each campaign working toward completing their Constitution which sets out their purpose and composition.

## Supporting Liberation Campaigns with delivering events over the break.

## Manifesto: Working with Reslife to tackle mental health crises within student accommodations-

## Working closely with ResLife to ensure that there is support for students who remain on campus over the Christmas break.

## Imagination in Isolation campaign which got students to promote the importance of checking in on your mates. This also included a competition with ResLife where students in halls created a window display.

## Manifesto: Working with VP Student Opportunities to provide more wellbeing support for clubs and societies-

## Working with the Vice-President Student Opportunities and the Student Opportunities Team to look at how this specific point can be developed over the next semester.

## Manifesto: To reimagine what welfare means for students-

## Continuing to work with Student Voice & Policy and Democracy & Campaigns teams to gather data on student opinions.

## Working closely with advice to find out what students are concerned about to ensure that this is kept at the front of our minds whenever we are delivering activities.

## Received feedback that consent was a growing issue for students welfare and have developed a policy proposal surrounding this.

## Developed a new Sex worker policy which was taken to the previous SUBU Summit. Now working on turning the policy into action.

## Manifesto: Creating a review platform where students can rate agents and landlords-

## Finalising contracts with the company to deliver this manifesto point which should be going live soon.

## Additional updates: working to deliver Sex Workers and FGM policies passed at the previous SUBU Summit

## The Chair invited the participants to speak further with the Full-Time Officer in different discussion groups.

# Student Ideas

# The Chair introduced the ideas up for discussion and invited the SUBU Summit participants to self-select discussion groups.

# The groups were invited to amend some, none or all of each proposal.

# The Chair advised participants they could swap discussion groups half-way through.

# In addition to the policy discussions there was also a Update and Feedback Discussion on ‘No-Detriment for 20.21’.

# Policy Discussions:

# Early Access to Reading Lists

# Support for Healthcare Students and Improving Course Cost Transparency

# Increased Wellbeing Support

# Create an Official SUBU Discord Hub

# Update and Feedback Discussion:

# No-Detriment 20.21

# Discussion Group Amendments:

## Create an official SUBU Discord HUB

# 2a. to include ‘– alternative solution -Teams’

# 3a. to include ‘ – The recognition of the union would allow this to happen. Currently students cannot search solely for Bournemouth University or SUBU’

# 3c. to create a new point ‘OR start from scratch and build the discord from the ground up with SUBU’

# 3f. to include ‘– Hard to publicise but also keep exclusive so server does not get overrun.’

# 3g. to include ‘– to ensure that spam is limited- You Can put limit on posts for example’

# 3h. to create a new point ‘SUBU can use the server to run their own events and discussions’

# 3i. to create a new point ‘Individual servers for smaller groups of people- eg per course’

# 3j. to create a new point ‘Set of rules issued by SUBU so students know the code of conduct on using the server and being respectful- these however may not fit with Discord’s community standards or for a club or society for example anyone can join the server for a particular course even if they aren’t on that course.’

# Increased wellbeing support

# 2c. to create a new point ‘To lobby for wellbeing information to be readily available for student from the beginning of their university journey.’

# 3b. to include ‘They would only be befrienders for other students, not for people outside of the university.’

# 3d. to create a new point ‘Have a specified staff member who would oversee the befriending process.’

# 3g. to include ‘For example volunteering with Dorset Mind or other external wellbeing organisations.’

# 3h. to create a new point ‘Lobby for a specific member of staff to reach out to Bournemouth University students about wellbeing topics’

# 3i. to create a new point ‘Supply wellbeing signposting as part of introductory lectures.’

# Early access to reading lists

# 2b. to include ‘and level 7.’

# 2d. to create a new point ‘To ensure that all students are aware of the reading lists being on the relevant reading list area of Brightspace’

# 2e. to create a new point ‘All students to have access to reading materials at application stage (with the understanding that they will not be fully specific as referenced in point c)’

# Support for Healthcare Students and Improving Course Cost Transparency

# 2e. to create a new point ‘For the University and NHS trust to split the cost to cover the life assurance for students if neither side will cover it in its entirety’

# Speeches and Vote:

# Early Access to Reading Lists

# Speech for: FL

# Students receive access earlier in the year to enable them to prepare

# Amended to include level 7’s

# Students to be made aware of reading lists available on Brightspace

# Slightly less details version also available on the BU website so students would be aware of the basic texts that they would be reading when coming to BU.

# Speech Against: None

# Call to vote

# For: 56

# Against: 0

# Abstain: 3

# **Passes**

## Support for Healthcare Students and Improving Course Cost Transparency

# Speech for: CB

# Lobby university for more transparency surrounding life assurance cost, specifically for PHD Midwifery course

# Grey area over what students are expected to pay for once they enroll

# Other Universities include life assurance within course costs

# Speech against: None

# Call to vote

# For: 58

# Against: 0

# Abstain: 2

# **Passes**

## Increased Wellbeing Support

# Speech for: TW

# Create befriending system, no expectation for students to provide frontline mental health support

# Increase sign posting, students do not know what services are available until it is critical

# For our students, by our students

# Specified staff member to provide support for befriends or step in where necessary

# Speech Against: None

# Call to vote

# For: 59

# Against: 1

# Abstain: 1

# **Passes**

# Create an Official SUBU Discord Hub

# Speech for: CK

# To create an informal digital version of the SUBU building

# Speech Against: WP

# Raised concerns surrounding manpower required to ensure the platform remains a safe space

# Call to Vote

# For: 26

# Against: 24

# Abstain: 12

# **Passes**

# Any Other Business:

# The Chair thanked everyone for attending and stated that the results of the vote would be emailed to all participants within the next 24 hours once all votes had been validated.

# The Chair reminded the participants that the next Meeting would be held on the 16th of February 6:00-8:30pm on Zoom.

3. Trustee Board Update

The SUBU Trustee Board continues to focus on safeguarding the financial security of SUBU as well as ensuring that SUBU supports students through this continuing global crisis. The closure of our commercial outlets due to a third national lockdown puts further strain on our financial situation. The Commercial Services are a crucial income stream that each year ploughs much needed funding into our Charity to provide the services and support that students need from their SU. A small group of Trustees are meeting monthly with the CEO, Head of Finance and Head of Commercial Services to closely monitor the situation and ensure the impacts are mitigated as far as possible. The use of government grants are being prioritised to support our commercial services during this time, with the team also being ready to re-open as quickly as possible once national restrictions are lifted. The Trustees are doing all they can to ensure that we can survive this crisis. In support of this, a restructure of SUBU concluded in January 2021, which saw the departure of seven staff and removal of some vacant posts.

4. Full-Time Officers Report

|  |  |  |
| --- | --- | --- |
| **Officer Report** | | |
| Name | | Naomie Lebe |
| Role | | President |
| Email | | supresident@bournemouth.ac.uk |
| As the student President my role is to act as the principal student representative, by being the primary point of contact and the voice for students internally and externally. I co-ordinate and ensure the effective operation of the Officer team. Ultimately responsible for the leadership and direction of the Union through the role as chair of the Trustee Board To be the key liaison with the University and Vice Chancellor on overarching and general matters. It is expected of me to attend meetings such as Senate, Estates Development Committee and a range of other meetings. | | |
| **Manifesto Updates** | | |
| **Lobby BU to subsidise graduation fees based on household income.** | | |
| Context | This idea came about, by understanding that the job market isn’t always in favour for students after leaving university. Therefore, those who come from low-income background may struggle when it comes to paying their graduation fee’s. Which leads to them not having the best experience when this is supposed to be one of the best periods of their lives.   I believe subsidising graduation fees based on first come first serve basis, will help those who will need the help greatly. | |
| Progress and Outcomes | **26/11/20**  I have been in meetings with BU regarding this manifesto and coming up with strategies to deliver this. I am looking forward to this being put in place for students. Due to the postponement of the November graduation, BU are looking to have a graduation celebration in March and a physical celebration at a time when COVID restrictions are no longer in place, ensuring that student welfare is prioritised. Over the past few weeks, I have been in discussions with relevant staff in BU including the Vice-Chancellor and Marketing departments surrounding how this can be delivered. I am now focusing on how this can be financed, currently I am looking to work with BU on enabling further marketing opportunities for local business that would provide the income to enable this idea. Moving forward I will be discussions with the fundraising department in BU to action this. I hope this will be in place for graduates of the 2021 with possibility of this reaching students who ‘graduated’ in 2020.  **17/12/20**  I have now been in contact with the Head of Fundraising at BU, presenting my current plans for subsidising graduation fees. Following this meeting, I have started to draw up a clear plan on how to approach this project, focusing on key actions such as contacting local companies. I will start to enact this plan at the start of the next semester  **16/2/21**  I have been in conversation with BU about how changing approach with this manifesto point. We are now looking into reaching out to one company to subsidise fees. This will make the funding easier to co-ordinate. I attend the Virtual Graduation Steering Group where I will continue to raise this issue. | |
| **Improve communication channels between the Students’ Union and all BU students.** | | |
| Context | It is very important for BU students to know the opportunities that has been put in place for them by the Student Union. Many students miss out on a lot of opportunities because they were simply not aware. | |
| Progress and Outcomes | **26/11/20**  Since being in office I have been working to achieve this manifesto point. I recognise that COVID has brought with it a unique set of challenges surrounding communication so I have been prioritising communication. Because of this, SUBU has now a button within the university ‘iBU’ app which showcases ‘what’s on’ calendar and many more opportunities. There is also now a direct link to the SUBU website under the ‘useful links’ tab on brightspace. Moving forward. SUBU has also improved it’s ‘What’s on’ calendar so students can see all activities taking place over the following two weeks. Furthermore, SUBU has continued to send out it’s ‘Student Weekly’ emails which keep students in loop with what is going on. Moving forward I am hoping to send out emails alongside Jim Andrews on what the SU is working on in order to reach more students and for the academic staff to be aware of what is going on within the SU, so they can advise their students accordingly when it comes to support.  **17/12/20**  Last week, the other FTOs and I met with the VC and DVC to ask them some key questions and provide updates on our manifesto points. In the meeting, we discussed the format and content of these meetings. We agreed that it would be best to start my joint emails with Jim Andrews at the start of the second semester for continuity.  **16/2/21**  My joint emails will be going ahead alongside communications with Jim Andrews. BU remain supportive of this decision. I have also successfully increased the number of meetings my team have with the Vice-Chancellor and his team, moving our catch-ups to once per month. | |
| **Introduce a Mentorship scheme that enriches the professional and academic experiences of students at Bournemouth.** | | |
| Context | The idea behind this, is for this manifesto to be student led. It allows 6 students in their second/final year to be on a panel, answering anonymous questions from other students around housing, placements and many more.   My aim is to create a safe space for students to advice one and another through their experiences. I aim to carry this out through different faculties, which will allow it to be very effective. | |
| Progress and Outcomes | **26/11/20** Due to the current guideline the SU and the university are following because of COVID, I have had to look at alternative ways of delivering this manifesto point. I look forward to making more progress with this point before the end of term. I will be working with individual faculties to match students with others who are studying similar programmes to them. I’m looking to implement for this for the next academic year.  **17/12/20**  I have been in discussion with VP Education to discuss how we can collaborate on the various mentoring schemes that are currently in place or in planning stages. For example, as part of BU’s access work, there has been a pilot scheme to support BAME students through a peer mentoring scheme, however this is now on hold due to resourcing.  I am also investigating the possibility of narrowing the focus of this manifesto point through supporting international students. International students could lead to offer peer support and general advice for navigating campus to more recently enrolled students. This would also provide a strong link for VP Opportunities’ work on supporting international students, with the mentoring scheme complimenting the work of the proposed international student survey and the recently passed SUBU policy to support international students in light of Brexit.  **16/2/21**  No further updates to give | |

|  |  |
| --- | --- |
| **Ensure that our students’ union is fit for purpose for and is future proofed for years to come.** | |
| Context | I believe it is important to be as transparent as possible towards our students and to be able to make effective changes that would last longer than just a year.   When it comes to implementing policies/ideas, it is essential to see the purpose through even if the process to get there, changes along the way. |
| Progress and Outcomes | **26/11/20**  The Trustee Board is responsible for the finance strategy and governance of the Union. As the Union President I am also Chair of the Trustee Board. COVID has brought a unique set of challenges to the Student Union and since being in post I have been in discussions surrounding the effective use of the Union budget and opportunities to better serve our members. Please see further information stated within the trustee report.  **17/12/20**  A staff restructure and redundancy process has now begun at SUBU. We have prioritised several core aims at SUBU, for example representation and democracy, in order to both future proof the organisation and continue to offer the best support for our students. Further details are stated in the trustee report.  **16/2/21**  We are still in the final stages of our redundancy progress and are transitioning into our new structure. We are still monitoring how this structure will now work within the organisation, for example the merging of some teams, and we hope that we will still be able to deliver our core aims to support students. Further details of the restructure are stated in the trustee report. |
| **Work with the university and the Union to improve the international students' Hub to promote better integration, and engagement for ALL international students at BU.** | |
| Context | As a student I was oblivious enough to think ALL international students can support themselves and familiarise themselves as quickly as a home student, in an unfamiliar area.  This changed when I got to know a few international students and started to understand how hard it can be to navigate around a new space. Due to this exposure, I wanted to help international student to feel as local as possible by introducing an international student guide content. |
| Progress and Outcomes | **26/11/20** I have been meeting with lots of international students around what they want they want from their BU experience, what they would want to know before coming to BU, and how we can improve their experience. I have taken this feedback to BU, to ensure that International Students are fully supported. I am looking to deliver video content for students who arrive in January. The videos will cover the frequently asked questions from international students including how to travel and where to get resources including technology and food and much more. When the videos are created they will be available online on the SUBU and BU websites and social media channels.  **17/12/20**  I have now filmed a video to welcome international students to campus. This will help international students navigate town and campus, containing helpful tips around public transport and how to locate key local services such as supermarkets.  I have also asked two international students to give their tips in a video. We would like new international students to get in contact if they would like to feature in other planned content. These release of these videos in the second semester will also coincide with VP Opps’ international student survey that also aims to gather feedback from international students.  Finally, I also plan on working with BU to support international students, by understanding key FAQs that have been passed on from international students. This work is also in collaboration with VP Welfare & Community.  **16/2/21**  No updates to give due to the ongoing complications of Covid. |
| **Policy Updates** | |
| **Should SUBU support executive planning? (Joint with all FTOs)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | **26/11/20**  The FTOs are working closely together with the departments within SUBU to ensure that we are all focusing on how we can support students through COVID. Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU.  **17/12/20**  I am still working with FTOs in a collaborative manner to support students through Covid. In the last few weeks, we have also attended several key BU meetings as a whole team, for example in our catch-up with the Vice and Deputy Vice Chancellors.  **16/2/21**  We are still working very closely as a team in order to support students through this difficult time. We are still attending several key meetings as a team and working together to provide essential support. |

|  |  |
| --- | --- |
| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTOs)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | **26/11/20**  SUBU has again achieved ‘excellent’ in the UN’s Green Impact Award which is awarded based on an organisations ability to show how they are committed to being environmentally and socially conscious practices. Furthermore, we are collaborating with BU to set up an effective action group that works with students to achieve this goal.  **17/12/20**  No further updates to give.  **16/2/21**  We are currently in discussion with BU on collaborating with their upcoming activities around the launch of their Climate and Ecological Crisis Action Plan. This will include workshops, panels and talks which will involve the FTOs. This demonstrates our ongoing commitment to putting sustainability at the heart of everything we do. |

|  |  |  |
| --- | --- | --- |
| **Officer Report** | | |
| Name | | Chiko Bwalya |
| Role | | VP Education |
| Email | | suvpeducation@bournemouth.ac.uk |
| I’m here to help make sure your academic experience is worthwhile and you’re getting what you need from the university. This includes attending BU meetings, working with student voice and the reps to deal with student feedback. | | |
| **Manifesto Updates** | | |
| **Improving the accessibility of SimOn and ensuring that all student reps are well equipped to complete their duties.** | | |
| Context | Finding ways to make the feedback service easier to access and more user friendly | |
| Progress and outcomes | **12/11/2020**  Working with Student voice and policy department as well as discussions with Deputy Vice-Chancellor of BU to make sure all feedback platforms are beneficial  **17/12/2020**  Work is ongoing in relation to this manifesto point  **16/02/2021**  Additional meetings with company that developed SimOn, alongside meetings with Deputy Vice-Chancellor | |
| **Making the ALS screening process more accessible and affordable to all students.** | | |
| Context | After being made aware of the costs as well as the rigid requirements one needs to meet in order to access this support, I felt as though this is a prevalent issue to tackle | |
| Progress and Outcomes | **12/11/2020**  Manifesto point in progress but adjustments are being made due to COVID-19  **17/12/2020**  In line with furthering this manifesto point, I am working in collaboration with the additional learning support team and a BU student to campaign to raise awareness for dyslexia  **16/02/2021**  Work on this point is in progress. Delayed due to 3rd lockdown | |
| **Introducing a safety pledge that mandates all staff to correctly acknowledge and pronounce students preferred names and pronouns.** | | |
| Context | The intention for this is to make sure that students aren’t only by their student numbers and are identified as people. As well as this, bring the university up to speed about the respect that comes along with proper pronunciation of a name and preferred use of pronouns. | |
| Progress and Outcomes | **12/11/2020**  Manifesto point in progress with democracy and campaigns and intention to work with TNB campaign  **17/12/2020**  I’ve been in discussion with relevant staff within BU to embed the option of phonetic spelling onto the Brightspace website, for both students and staff. Alongside this, I have begun working with Democracy and Campaigns department on creating the content for the safety pledge.  **16/02/2021**  Met with AECC and AUB to discuss making safety pledge available for all academic staff in the Bournemouth region. Possible start a Bournemouth-wide campaign. Draft of pledge is being written, and executive team are being consulted | |

|  |  |
| --- | --- |
| **Reinstate the education council to guarantee that all students (including post grad, part time, parents, etc.) from both campuses are represented.** | |
| Context | Giving space for students in marginalised groups to discuss their issues, their experience at BU and give them an opportunity to meet students in similar circumstances |
| Progress and Outcomes | **12/11/2020**  Manifesto point adjusted due to COVID. Collaborating with FHSS ADSE to hold regular student forums. So far we have completed a successful student parent group  **17/12/2020**  Student parent group continues to run successfully and there are plans to run groups for minority students and mature students.  **16/02/2021**  Building partnership with BU equality and diversity advisor, FHSS ADSE and race equality charter group to develop support groups for student carers, international students, mature students. As well as providing continuous support for student parents. |
| **Work with BU and the wellbeing service to tackle seasonal depression and the ways in which it can affect students, specifically during exam season.** | |
| Context | Creating a level of awareness about seasonal depression Seasonal Affective Disorder. A mood disorder significantly affected by the environment (drastic weather change, clock changes). Finding ways to inform students about how prevalent this issue is and making sure that wellbeing is equipped to support students that may showcase symptoms. |
| Progress and Outcomes | **12/11/2020**  Work due to start with wellbeing, SUBU and BU comms. Work towards collaboration with Dorset MIND  **17/12/2020**  Reoccurring talks with head of Wellbeing Service and Disabilities Campaign Officer about the possibility of collaborating on content for students, including a podcast episode on seasonal depression. Intended to be released in the new year.  **16/02/2021**  Progress on podcast halted due to 3rd lockdown. However, interactive resources are being released in relation to sleep hygiene, maintaining an effective study space and improving productivity to enhance aspects such as remaining focused. |

|  |  |  |
| --- | --- | --- |
| **Officer Report** | | |
| Name | | Ugo Andy-Eke |
| Role | | VP Student Opportunities |
| Email | | suvpopportunities@bournemouth.ac.uk |
| My role deals with ensuring students get the best out of their extracurricular activities while in BU and provide students with opportunities to help enhance their cv skills and ensure they become well-rounded individuals for society. I also sit on meetings with staff of the university to help provide a student representation in these meetings. Also, I work to help enable wider participation of all students to ensure SUBU helps every class of student feel as welcomed as possible. | | |
| **Manifesto Updates** | | |
| **Implement hardship fund scheme, to eliminate financial barriers that students may experience.** | | |
| Context | On my aim to provide wider participation and enable many more students engage with SUBU and find a sense of belonging, I believe clubs and societies are a key to achieving this so, I want to ensure a lot more students would be able to make use of this opportunity by providing students who are really stretched for funds with the fund to participate in these clubs and societies. | |
| Progress and Outcomes | **26.11.2020 Update**  I have been researching on other universities across the UK who do similar things and seeing how they carried it out, I have reached out to BU, and SUBU for funding. Seeing as things are really tight this year, there is not much funding allocated to this so, I have set up meetings with potential outside sponsors.  **17.12.2020 Update**  I have held a meeting with BU’s partner Santander and written a project proposal in order to request £1,500 to be used for an activity hardship fund, allowing students to hopefully access clubs and societies where they may otherwise not be able to afford to. I am awaiting a response from Santander on the success of this proposal and in the meantime have reached out to other BU staff to gain advice on further potential external sponsors.  **16.02.2021 Update**  I gained a positive response from Santander and SUBU has been granted the £1,500 to be used for the clubs and societies hardship fund. I have worked with Student Opportunities to create a guidance document for students and an application form. This has been shared with AskBU and SUBU advice and will go live at the end of February to coincide with Refreshers Fair. We are currently working on creating a web page for this information to sit on. | |
| **Provide a range of skill-based volunteering opportunities to help students gain transferrable CV skills and access industry networks by developing and expanding the 'More Than My Degree' Campaign.** | | |
| Context | Research shows the value of volunteering on a student’s CV when trying to apply for jobs. I believe that students who make the most of volunteering opportunities that they love and also enhance their cv, would be set up for success after studies hence why I want to ensure that students make the most of the opportunities to volunteer and that we provide as much opportunities for them especially with what is happening in the world today. | |
| Progress and Outcomes | **26.11.2020 Update**  We have been able to provide more volunteering opportunities both virtual and physical and have been able to increase the number of students registering for these opportunities. The opportunities team are still constantly on the lookout for more opportunities for students.  **17.12.2020 Update**  I have worked closely with the Student Opportunities Team to ensure that on a weekly basis there are new roles advertised for all students who are registered as a volunteer on the SUBU hub.  **16.02.2021 Update**  During the third lockdown, we are still continuing to upload new volunteering opportunities that can be done virtually or online. | |
| **Introduce wellbeing champions for all clubs and societies.** | | |
| Context | Clubs and societies are essential for students to feel a sense of belonging but it sometimes the process of handling the responsibilities that come with being a part of these clubs and academics get a little tiresome so, this is to ensure that there are people who check out on the students and ensure they are alright and can pass on this information back to us when needed. | |
| Progress and Outcomes | **26.11.2020 Update**  Due to covid, this has been put on hold  **17.12.2020 Update**  This project requires some further conversations to be had with wider Student Engagement teams to ensure that the right level of responsibility is given to those students as wellbeing champions and we therefore are confident that those students are not put in situations that they are not equipped to appropriately deal with. This project is therefore still on hold.  **16.02.2021 Update**  At this point in the academic year engagement has been low with clubs and societies due to the national lockdown and societies not returning to Bournemouth from their Christmas break. Therefore we have held off on this project moving forward for now.  I am still motivated to implement a group of students who would act as wellbeing champions for clubs and societies and hope to have a plan to see if this will be possible for the next academic year. | |

|  |  |
| --- | --- |
| **Create an online space for students to be able to access monthly activities timetable.** | |
| Context | One of the biggest issues brought to my attention while campaigning was, that students didn’t know where to go to find the activities that were planned for them. So, creating a space especially online during this time was essential for students to plan their time to take part in activities |
| Progress and Outcomes | **26.11.2020 Update**  We have created an online calendar that shows what SUBU has on every two weeks that is on the website.  **17.12.2020 Update**  Working with the Student Opportunities Team, we have continued to create online events using the new SUBU Whats On Calendar- now situated on the home page of the SUBU website so is more easily accessible for students to find out what they can get involved in.  Additionally, we have created a separate online community group for these events to be promoted to students especially over the Christmas period when we know that they will be experiencing increased loneliness if COVID prevents them from visiting family and friends.  **16.02.2021 Update**  The whats on calendar and stay home with SUBU community groups are still being widely used and we are ensuring that we promote virtual and online events being held not only by SUBU but by wider stakeholders such as CareersBU, Reslife and Community Stakeholder such as Bournemouth Parks in Mind. |
| **Provide support for our international students that help support post-study employability.** | |
| Context | A lot of international students come to UK to study and gain experience in their course after studying and although there are some opportunities provided, there is not much being done to help ensure those students that want this opportunity actually get it. So, this is to ensure, international students are provided as much support as possible and also know how to get the support the require. |
| Progress and Outcomes | **26.11.2020 Update**  We have created a survey that is targeted for international students to find out what type of support they would truly require. This survey would be launching in January and be used to facilitate the progress of this manifesto point.  **17.12.2020 Update**  There is no further update on this project as the survey will be launched in January 2021 when students return to University after the Christmas break.  **16.02.2021 Update**  I am in conversation with CareersBU around including some specific employability webinars for International Students during the next Student Recruitment Fair to be held in Term 3. This is still very much in the planning stages at the moment.  Additionally, I have been given details of upcoming events and support services offered by CareersBU to share with international student groups. The next stage of this project, is to ensure that the students are aware of the useful information available to them and where to access it. |
| **Policy Updates** | |
| **Should SUBU increase funding and improve the application process for societies?** | |
| Policy Actions | * SUBU should consult students when arranging the new funding structure |
| Progress and Outcome | **26.11.2020 Update**  A survey was conducted and we have improved the application process by structuring the funds applications four times a year with three different types of funds that could be applied for  **17.12.2020 Update**  We are now actively using the new funding process and have had 2 of the new Awarding Committee Meetings to award funding and they have been successful. Students have a 7 day appeal window if they are unhappy with the outcome and all meeting minutes from these meetings are available on the SUBU website.  **16.02.2021 Update**  We have now held 3 Awarding Committee Meetings and have seen a healthy number of clubs and societies apply for this funding. However, due to a reduced budget, we unfortunately cannot successfully award every request. |
| **Should SUBU give more money to societies?** | |
| Policy Actions | * SUBU should change the process of how society funding is distributed * BU should pay for BU associated costs of sports |
| Progress and Outcomes | **26.11.2020 Update**  Due to covid, this policy has to be put on hold  **17.12.2020 Update**  Due to COVID, budget is restricted this year which therefore means that grant funding cannot be increased however I am working with the Student Opportunities Team to look for new opportunities to ensure clubs are always supported.  **16.02.2021 Update**  As previously mentioned the grant funding allocation cannot be increased during this academic year due to a reduced budget. However, due to the new funding process, we can now ensure that there is budget remaining for clubs to apply for in every semester whereas in previous years, the funding had been spent in the first or second semester.  We are working closely to SportBU to ensure that the sports clubs who have high costs are supported in the best way we can. |
| **Additional support for students in light of Brexit** | |

|  |  |
| --- | --- |
| Policy Actions | SUBU to lobby the university to provide support for students in light of Brexit such as  offering extensive support with Visa applications and reaching out to other universities across Europe to form partnerships. |
| Progress and Outcomes | I met with BU to discuss next steps and discussed BU reaching out to the Government who have confirmed that they will provide financial support for UK students in finding a placement after Brexit.  An International student survey will support policy implementation and I will work with the Student Voice and Policy team to launch this in January 2021.  I will assess the scope for a Brexit support webpage on SUBU’s website  **16.02.2021 Update**  There is no further update for this policy. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Create an Official SUBU Discord Hub** | | | |
| **Policy Actions** | | For SUBU to establish an official SUBU Discord Hub.  For SUBU to create an online version of the SUBU building on Discord with different threads allowing students to find out information.  For SUBU to use Discord to provide an informal and friendly social space which doesn’t have set start and end times meaning students can chat whenever they want. | |
| **Progress & Outcomes** | | **16.02.2021 Update**  I had a meeting with the BU student who sumitted this policy, SUBU Comms and SUBU Student Opportunities to discuss starting the build and launch of the discord server. However, this has now been put on hold whilst the project goes through a form impact assessment. | |

|  |  |
| --- | --- |
| **Should SUBU support executive planning? (Joint with all FTO’s)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | The FTO's are working closely together with the departments within SUBU to ensure that we are all focusing on how we can support students through COVID. Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU. |
| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO’s)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | SUBU has again achieved ‘excellent’ in the UN’s Green Impact Award which is awarded based on an organisations ability to show how they are committed to being environmentally and socially conscious practices. Furthermore we are collaborating with BU to set up an effective action group that works with students to achieve this goal. |
| **Remit Updates** | |
| **Clubs and Societies funding** | |
| Context | I am working with the Student Opportunities team as part of the Clubs and Societies awarding committee where I take part in reviewing the funding that clubs apply for. I have an insight into the funding that clubs use and am here to support students in clubs and societies to join them and to take part in activities, also ensuring that the clubs are using their funds in the correct ways to benefit their members. |
| Progress and Outcomes | **26.11.2020 Update**  I have been in meetings with BU and external sources to find the best way to help provide funds for students looking to join clubs and societies  **17.12.2020 Update**  I have held a meeting with BU’s partner Santander and written a project proposal in order to request £1,500 to be used for an activity hardship fund, allowing students to hopefully access clubs and societies where they may otherwise not be able to afford to. I am awaiting a response from Santander on the success of this proposal and in the meantime have reached out to other BU staff to gain advice on further potential external sponsors.  I attended the recent Clubs and Societies Awarding Committee Meeting whereby we reviewed the funding applications and awarded clubs with some financial help. Unfortunately, due to the impact of COVID, we cannot award all of the requests that are sent in by clubs however we offer the clubs advice and support to gain funding in other ways. These meetings take place 4 times a year and the next one will take place in January 2021.  **16.02.2021 Update** |
| **Anti-racism training for SUBU staff and clubs** | |
| Context | SUBU staff and clubs and societies have not had the opportunity to be trained on micro-aggressions and anti-racism so this is an opportunity whereby we are trying to ensure that SUBU is a racist free union in which we provide services to all. It is essential that we start by providing training to our staff and then roll this out to clubs and societies to ensure that the union and clubs are as accessible as they can be. We are also creating some allies in the fight against anti-racsim who will then understand the process of reporting any such act or offense. |
| Progress and Outcomes | **26.11.2020 Update**  Reaching out to companies that provide anti-racism training in other to ensure that SUBU is free of racism and all students feel safe to speak up on their rights  **17.12.2020 Update**  I spoke to a potential trainer to find out their fees for delivering their sessions. I am liaising with the trainer to see if they can give any discounts and am awaiting a response.  **16.02.2021 Update** |

|  |  |  |
| --- | --- | --- |
| **Officer Report** | | |
| Name | | Toluwa Atilade |
| Role | | VP Welfare & Community |
| Email | | suvpwelfarecommunity@bournemouth.ac.uk |
| As the Vice President of Welfare & Community my role includes fulfilling my manifesto points, representing our BU student community regardless of their race, gender, age, ethnicity and sexuality. Within this role I lobby BU on to make change on a range of different topics such as keeping our campus sustainable, advocate for better mental health services etc.  My remit focuses on providing insight on our COVID-19 responses for students and staff, working with the democracy & campaigns team to make sure our different students groups and represented fairly and accurately. I sit on a number of committees, panels & boards; Anti-Racism, Equality & Diversity, Fitness to Practice, Athena SWAN, Biodiversity, BU & SUBU Sustainability, Trustee Board. | | |
| **Manifesto Updates** | | |
| **To continue and improve SUBU's period poverty campaign. I aim to lobby SUBU to provide free tampons and pads in toilets on campus.** | | |
| Context | My predecessor developed a period poverty campaign which I have now decided to take over and further develop it to make it more sustainable. | |
| Progress and Outcomes | * Due to the new lockdown we cannot place products in the building * Environmenstrual campaign continuing to gather members * Working with liberation officers & sustainability team to plan events/workshops about gender & climate change and period poverty. | |
| **To rework the liberation campaigns, making them more visible and effective.** | | |
| Context | As I was previously a liberation officer, I noticed that the structure of liberation officers and their committee members/team wasn’t the best. I also noticed that engagement with the liberation campaigns wasn’t high so I aim to make the campaigns more visible to students. | |
| Progress and Outcomes | * Host catch ups with liberation officers (due to new lockdown and unforeseen circumstances that has decrease) * Work with liberation officers ,when necessary, to help their campaigns with events, policies etc | |
| **Work alongside Reslife to tackle the mental health crisis within Student accommodations. I aim to introduce mental health training for Reslife officials**. | | |
| Context | I aim to tackle the mental health crisis to provide more spaces and opportunities for students in halls to receive the needed help and support they want. | |
| Progress and Outcomes | * New lockdown rules have limited physical interactions with students * Working with SUBU advice & accommodation managers to see how more support could be extended to students amidst new lockdown rules and lack of clear government instruction/direction for students | |

|  |  |
| --- | --- |
| **Work with the VP Student Opportunities to provide more wellbeing support for clubs and societies.** | |
| Context | I wanted to add a wellbeing tier to the 5\* club & society scheme to make sure students are healthily balancing their studies & extra-curricular activities. I also wanted to provide support to the VP Student Opportunities on his wellbeing champions work. |
| Progress and Outcomes | * Meetings with Students Opportunities team to discuss the feasibility of creating a wellbeing team that will do regular checks on different clubs and societies. * Redirecting this idea so that we will create a universal welfare check in that all our clubs and societies are able to access. |
| **To work with SUBU staff to reimagine what welfare means for students here at BU. We need to first define welfare and then represent and fight for the rights of our students.** | |
| Context | This manifesto point was birthed because I wanted to highlight the areas that students need their student union the most. I wanted to research this and gather data so in the future SUBU know where to put their efforts when it comes to welfare. |
| Progress and Outcomes | * Established monthly welfare meetings with the BU wellbeing team to discuss how to better support students * Monthly data updates both internally in the SU and externally in BU to see how students use and review the wellbeing services to identify what needs help. |
| **Create a review platform where students can rate and leave comments regarding housing agents and landlords.** | |
| Context | I received plenty of feedback from students about their nightmare experiences with different letting agents outside of the university. Due to my own personal experiences with letting agents and landlords I wanted to provide students with more honest information to make more informed discussions when it comes to finding a student house. |
| Progress and Outcomes | * I have decided to let go of this manifesto due to the current pandemic. * I have instead shifted my focus to provide support for students who are having issues with their accommodation (halls, private halls, housing etc) * I will be working on creating campaigns and content that helps students with their accommodation queries. |
| **Policy Updates** | |
| **Should SUBU support accessible periods through the free supply of sanitary products and additional campaign work?** | |
| Policy Actions | * To provide free period products for students to access whenever they need to * Union Shop to stock sustainable menstrual products (cups, reusable pads etc) * To create campaigns that destigmatise periods |
| Progress and Outcome | * Due to other priorities this work has been halted. * Once time can be delegated to this policy updates shall be provided. * Envionmenstrual work is live |
| **Should SUBU implement a plastic policy?** | |
| Policy Actions | * Work in partnership with NUS, BU, suppliers, and other stakeholders to meet policy objectives * Work with our supply chain to develop capability and capacity for recycled plastic products (not just recyclable products) * Work with students, staff and suppliers to encourage them to take practical steps to reduce the use of plastic and the production of plastic waste * SUBU should apply this policy across all aspects of its activities including commercial services, activities, visitors, freshers fair, campaigns, media |
| Progress and Outcomes | * Due to new lockdown this work has been halted as we are not able to carry this out physically. |

|  |  |
| --- | --- |
| **Should SUBU support executive planning? (Joint with all FTO’s)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | * Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU. |
| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO’s)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | * Working with BU to look into this. |
| **Should SUBU support student sex workers?** | |
| Policy Actions | * The Union should create policy to support student sex workers through destigmatising sex work and making students aware of the safety measures that are in place. * This should include no threat of disciplinary action due to the nature of their work, and for clear guidance of repercussions against others distributing a student’s content without consent. |
| Progress and Outcomes | * Due to other priorities this hasn’t been a focus * When time can be delegated, meetings with liberation officers to be held |
| **Should SUBU implement a Female Genital Mutilation policy?** | |
| Policy Actions | * To create a policy that centres its actions on supporting students who have gone through FGM. * This includes educating staff and peers on what FGM is, lasting effects and how to aid an FGM survivor. This policy will also work on de-stigmatising FGM. |
| Progress and Outcomes | * Due to other priorities this hasn’t been a focus |
| **Should SUBU lobby for increased wellbeing support?** | |
| Policy Actions | * To make students feel less isolated by providing an additional wellbeing support through a ‘befriending’ service. * To provide further opportunities for students to support their mental health. * To lobby for wellbeing information to be readily available for students from the beginning of their university journey. |
| Progress and Outcomes | * Discussions with the BU wellbeing service to facilitate this has happened. * Meeting with Dorset Mind to take place soon. * BU has shared data with SUBU about wellbeing service engagement. |
| **Should SUBU lobby the university to ban smoking and vaping on campus other than in designated smoking areas?** | |
| Policy Actions | * SUBU should lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas |
| Progress and Outcomes | * Due to pandemic smoking was indefinitely banned on campus from 2020 * Due to new lockdown no one is on campus so this work has been halted. |
| **Remit Updates** | |
| **Allyship Hub** | |
| Context | * Inspired by Black Lives Matter & LGBTQ+ marches in UK & US * A tool to combat performative activism, bigotry & a space for students & staff to learn * Online website that provides resources and information about each liberation group * VP Welfare & Community project with help from Liberation Officers |
| Progress and Outcomes | * Liberation Officers creating welcome videos for site * Meeting with Comms to create & design the site. |

4. Lapsing Policies Review

The following policies are currently set to lapse. The Executive Committee, which is made up of the Union’s Full-Time and Part-Time Officers have made recommendations as to whether the policies should be retained for a further two academic years or whether they should be lapsed. The SUBU Summit shall take a vote on whether to uphold the Executive Committees recommendation.

|  |  |
| --- | --- |
| **Proposed by** | Passed by BSM – 26/02/2019 |
| **Proposal** | **Should SUBU give more money to societies?** |
| **Problem** | * Societies lack the funding necessary to operate fully * More money will provide societies with: * (a) More exposure for SUBU, more trips to new and exciting places * (b) More chances for clubs to get members involved * (c) Can also help with travel costs involved |
| **Solution** | * SUBU should change the process of how society funding is distributed * BU should pay for BU associated costs of sports |
| **Ideas for implementation** | * VP Activities to take ownership and provide updates at the next BSM |
| **To be implemented by** | VP Activities |
| **Executive Committee Recommendation** | Lapse the policy, Ugo to provide update  Potential to create a new policy led by Ugo |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Proposed by** | Passed by BSM – 26/02/2019 |
| **Proposal** | **Should SUBU implement a** **plastic policy?** |
| **Problem** | * SUBU recognises that waste plastics pose a global threat to the marine environment * A clear policy is needed in order to raise awareness of the issue to students, staff, visitors and suppliers |
| **Solution** | * Measure our use of single-use plastics and set targets for reduction as the ‘worst offenders’ * Develop an assessment of the environmental impact of plastics we buy and use to inform the purchase of goods and services * Where the use of plastics is unavoidable, aim to buy only those plastic products that can be easily reused or recycled * Seek and encourage innovative recycling opportunities for the plastic waste we and our supply chain partners produce in our buildings, cafés and daily operations * Promote behaviours that reduce reliance on plastics, particularly encouraging the use of tap water over bottled water and the reduction of plastic packaging waste * Support and encourage student and community initiatives to remove plastic waste and litter from the environment * SUBU will have processes that ensure visiting organisations see this policy and submit their own plan prior to visits outlining how they intend to comply with the policy. Particular attention will be given to preventing ‘give aways’ that are not intended for any reasonable future use (i.e. they are just disposable) * SUBU will encourage BU to consider research into the sustainability of plastics, use of alternatives and protection of the marine environment from plastic waste. SUBU should also expect BU to encourage the sustainability use of plastic and protection of the oceans to be included in academic programmes * Nothing in this policy should negatively impact any student, staff member or visitor. This includes, but is not limited to, ensuring people with disabilities are not disadvantaged |
| **Ideas for implementation** | * VP Community to take ownership and provide updates at the next BSM * Work in partnership with NUS, BU, suppliers, and other stakeholders to meet these policy objectives * Work with our supply chain to develop capability and capacity for recycled plastic products (not just recyclable products) * Work with students, staff and suppliers to encourage them to take practical steps to reduce the use of plastic and the production of plastic waste * SUBU should apply this policy across all aspects of its activities including commercial services, activities, visitors, freshers fair, campaigns, media |
| **To be implemented by** | VP Community |
| **Executive Committee Recommendation** | Recommendation for policy to be renewed, VP Welfare and Community to provide update |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Proposed by** | Passed by BSM – 26/02/2019 |
| **Proposal** | **Should SUBU support** **executive planning?** |
| **Problem** | * SUBU has a 5-year vision, a strategic plan and operational plans but does not have s process for sabbatical year and campaign planning * SUBUs work is sometime disjointed and should be more joined up and strategic * There is no process for linking up the manifestos of those elected and ensuring an agreed political or strategic vision for sabbaticals work over the term of office of one year |
| **Solution** | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| **Ideas for implementation** | * All FTOs to take ownership and provide an update at the next BSM |
| **To be implemented by** | All FTOs |
| **Executive Committee Recommendation** | Recommendation to renew the policy for another two years, SU President to present update |
|  |  |
|  |  |

5. Student Ideas

The following ideas have been submitted by current students. The SUBU Summit participants shall be invited to discuss these ideas in groups. The groups shall be able to make any amendments they wish to the ideas. Following the group discussions, a nominee from the group will be invited to speak for the motion. There will then be an invitation for someone to speak against the motion. Following these speeches a final vote of all members is required in order for the ideas to be passed as policy.

The following ideas have been submitted:

1. Lobby the Government to secure tuition fee rebates?

2. Adding exam papers to Brightspace under relevant units?

|  |  |
| --- | --- |
| **Proposed by** | Dylan Lintern-Mole |
| **Proposal** | Lobbying the government to secure tuition fee rebates |
| **Problem** | 1. Due to COVID-19 a significant portion of teaching has been moved online for students across the UK 2. Some students do not feel that the online learning is not equal to face-to-face learning 3. Some students are missing out on essential resources, such as practical’s and access to materials and software 4. Neither the UK government, nor universities currently support blanket refunds 5. Students are presently eligible for partial refunds through contacting the OIA (Office of the Independent Adjudicator) 6. The OfS (Office for Students) has stated that refunds will not be granted on the grounds of online learning only 7. Refunds presently come out of pocket from universities who still have significant overheads, even whilst students are not on campus 8. It is the government and not individual universities who should be responsible for national student refunds as this is a national issue 9. Currently the UK government argues that fee refunds will only immediately benefit the small proportion of students who pay their fees up front 10. The UK government has recently announced an additional £50 million in hardship fund to be distributed across England, however this is not nearly enough. Wales and Scotland has announced their own hardship funds |
| **Solution** | 1. For students not to be liable to pay full tuitions fees if they are not receiving the same quality of teaching due to not having access to in person teaching, or access to resources 2. To lobby the government to secure tuition fee rebates 3. BU to continue to focus on improving academic provisions |
| **Ideas for implementation** | 1. For SUBU to publicly state that students deserve partial refunds 2. For SUBU to write to local MP’s and lobby the UK government on this matter 3. For SUBU to work with other student unions and the NUS to demand an increased national bailout of £700m, as recommended by APPG (All Party Parliamentary Group) and NUS 4. For SUBU to lobby the university to call for national student refunds to be paid for by the UK government |
| **To be implemented by** | SU President |

|  |  |
| --- | --- |
| **Proposed by** | Dylan Lintern-Mole |
| **Proposal** | Adding exam papers to Brightspace under relevant units |
| **Problem** | 1. Access to past papers is a useful resource for students 2. While past papers are presently on Brightspace it is currently difficult to access them as they are located under the Faculty tab 3. Many students do not know that past papers are available on Brightspace |
| **Solution** | 1. To move past papers from the Faculty tab, or ensure they are clearly signposted from within the relevant Unit 2. Ensure that a substantial number of past assessments are included |
| **Ideas for implementation** | 1. For the VP Education to take this feedback to the University 2. For lecturers and seminar leaders to promote the past papers resource 3. For academic societies to promote the past papers resources |
| **To be implemented by** | SU VP Education |

|  |  |
| --- | --- |
| **Proposed by** | Raf Stainsbury |
| **Proposal** | Students should not be liable to pay for halls that they are unable to live in due to COVID |
| **Problem** | 1. Students are currently liable to pay for accommodation that they are unable to live in due to COVID 2. The Minister of State of Universities (Michelle Donelan) has called for all large-scale private companies to offer refunds or other financial compensation 3. Around 80% of Bournemouth University students living in halls are living in privately owned halls 4. Several privately owned halls providers have provided some form of financial compensation. These include Student Roost and Unite. 5. Students living in Bournemouth University owned halls are entitled to 50% financial compensation for the period of time that they are unable to live in their halls due to the 2021 national lockdown 6. Presently the following private halls in Bournemouth are not providing any form of financial compensation: The Student Housing Company, Fresh Student Living and Campus Living Villages. 7. Students whose provider did not provide a rent rebate/credit are entitled to access Bournemouth University’s Accommodation Support Fund with a one of payment of £300, but this does not go far enough. Furthermore, there is limited funding available and BU are unable to guarantee and award, even where a student meets the criteria |
| **Solution** | 1. For halls providers to provide financial compensation, of at least 50% between January and March that was unused by tenants following government guidance to remain at their non-termtime addresses during the COVID lockdown. 2. For hall providers to allow students to leave their contracts early without financial penalty |
| **Ideas for implementation** | 1. For SUBU to lobby remaining private halls providers to provide financial compensation for accommodation that was unused by students due to COVID 2. For SUBU to lobby BU to end formal partnerships with halls providers that do not offer any financial compensation for unused accommodation due to COVID 3. For SUBU to provide transparent information about rent strikes 4. For SUBU to support students’ right to take action |
| **To be implemented by** | SU VP Welfare and Community |