**Minutes**

**Tuesday 9th November 2021**

**Zoom**

**Members**

Upwards of 150 members present, including:

135 Student Reps (86% of voting participants)

Naomie Lebe (NL) - SU President/Chair

Chiko Bwalya (CB) – VP Education

Omuwa Ayomoto (OA) - VP Student Opportunities

Toluwa Atilade (TA) - VP Welfare and Community

Caitlyn Bembridge (CBe) – Disabled Students Officer

Leon Cambray (LC) – President of Iris Society

Matthew Hales (MH) – Student Rep

Katie Halsam (KH) – Student Rep

Jess East (JE) – Student Rep

Raeburn Crawford (RC) – Student Rep

Morgan Brazier (MB) – Student Rep

**In attendance**

Mata Durkin (Secretary/Democracy and Campaigns Coordinator)

Charlotte Morris-Davis (Democracy and Campaigns Manager)

Hayley Butler (Liberation and Campaigns Coordinator)

Emma Davies (Student Opportunities Manager)

Kerry Dean (Head of Student Participation)

George Baldwin (Student Voice Manager)

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# Welcome and Introduction

## The Chair welcomed the SUBU Summit participants and deemed the meeting quorate

## The Chair introduced the agenda and set out the operational points and the procedures to be followed during the meeting. This included that the results of all votes would be announced via email following the meeting to ensure that only votes cast by voting members were counted and not during the meeting itself.

## Minutes of Previous SUBU Summit

## The Chair invited members to read over the minutes which had previously been circulated and a vote was taken

# Approve: 96

# Reject: 2

# Abstain: 17

## **Minutes Approved**

# Trustee Board Update

# Presented by NL

# Key points noted:

* Trustee Board have approved the staffing and operating budget for SUBU for 2021/22 and this has also been approved by the University.​
* The Trustee Board continue to monitor the financial situation carefully due to the ongoing uncertainty from the pandemic. Trustees and senior SUBU staff meet monthly to monitor the commercial services income in particular and the associated impact on the wider charity.​
* The Trustee Board opened recruitment over the summer for several Student Trustee positions. Three students have been successful and have been appointed to the Board.

# 

# Full-Time Officer Reports

# President’s Report

# NL presented

# Key points noted:

## Manifesto: Secure COVID safe (in person) events and graduations can happen again and making sure they are accessible and affordable

## Has been focusing on the safety element this semester, and look to focus on the financial side for the remainder of her term

* + Have supported BU to hold a safe, in-person graduation, and all Full-Time Officers were given the opportunity to speak at these events.

## Were also able to hold face-to-face Black History Month events

* + The Freshers Fair was held in person, with record high for attendance
  + Aiming to continue to deliver these events, but will follow the Government’s safety guidelines.

## Manifesto: Ensure a full and quality-led student experience throughout your time at BU

## Currently creating a radio and YouTube segment for students to share their experience at BU, with the aim to send this to new students before they arrive at BU

## Manifesto: Obtain targeted financial and academic support is provided for all students

## Created a physical ‘one-stop shop’ booklet for students, highlighting the services and support available on campus. Next steps are to monitor how useful this guide is to students, and how it can be adapted.

## Manifesto: Build a Post-COVID strategy for a strong, transparent and sustainable SU

## Currently reaching out to BCP Council to see how we can intergrate BU students with the local community.

# Vice President Education Report

# CB presented

# Key points noted:

## Manifesto: Lobby the university to provide extra support and safeguarding for healthcare students both during study and placement

## Supporting a student group with a complaint that they have been raising about employment insurance

* + Will be speaking to students about their placement experience, as well as tracking wider issues across the SU.

## Manifesto: Work with BU to ensure that students are equipped with the practical skills they need to excel in their future careers

## Will be tracking this through the end of year SimOn reports, as well as throughout the year (also through SimOn)

## Manifesto: Continue to create and maintain support groups for students in minority groups

## Reinstated the Parents Zone for the Freshers Fair

## Working with the Democracy and Campaigns team, as well as our Lansdowne team and BU Equality and Diversity to create our Student Communities.

## Manifesto: Work with BU to ensure that academic quality is maintained both on line and in-person

## Meeting regularly with the academic quality team

* + Using SimOn to track students’ opinions on their courses

## Manifesto: Maintain the work of the Say My Name safety pledge campaign, mandating all staff to correctly acknowledge and pronounce students’ preferred names and pronouns

## The pledge is now live on the SUBU website, and you can sign it and encourage others to sign it as well.

* + You can add your pronouns and phonetic spelling to Brightspace.

# Vice-President Student Opportunities Report

# OA presented

# Key points noted:

## Manifesto: Advanced placement guidance

## BU Focus Your Future event took place between October 11th and October 22nd, and included an online jobs fair. Was not able to get very involved in the planning process as this started before she took the role.

* + Also held ‘Mind Your Business’ as a part of Black History Month, which promoted entrepreneurial development and business growth.

## Manifesto: Facilitating activities that promote networking amongst students

## Worked with TA to create an outdoor event with Beryl Bikes. However due to low engagement, this event was postponed.

## Looking at the transport links between Talbot and Lansdowne and Chapel Gate in order to help students use the sport facilities

## Manifesto: Bournemouth University Support for Paid Part-Time Work

* + Working on creating a mini Part-Time Jobs fair, and is currently contacting local employers about this

# Vice-President Welfare and Community Report

# TA presented

# Key points noted:

## Manifesto: Create campaigns and events championing allyship and support for marginalized groups

## Worked with various teams in SUBU to introduce our student communities, for carers, mature students, international students, and student parents.

## Hosted an Allyship Lunch and Learn with an external speaker to educate students on how to be an effective ally

## Wrote a WonkHe article titled ‘Where are the Black squares now?’

* + Introduced Allyship training for SUBU staff

## Manifesto: Continue work on providing local and national accommodation support for students during the coronavirus pandemic

## Speaking to other SUs across the country to develop future accommodation strategies

## Manifesto: Continue to work closely with the BU Wellbeing Service to improve the quality and accessibility of the service, and working with BU to implement post lockdown wellbeing

## Working with BU to pilot a peer support scheme, and are interviewing students to be peer supporters.

* + Working to review BU and AUB’s suicide prevention strategy.

## Manifesto: Work with BU and Dorset Police to combat rises in sexual assault/misconduct cases against students

## Launched the NeverOk campaign that focuses on cultivating a students’ union that is actively against sexual assault, harassment and violence

## Implemented the Ask Angela scheme in our venues

## Working with United Taxis to set up a safe taxi home scheme

* Manifesto: Organise an open forum for international students to address international student enquiries amidst the coronavirus
  + Introduced a student community for International students
  + Working closely with Reflection Team to support Global Cafe

## The Chair invited the participants to speak further with the Full-Time Officer in different discussion groups.

# Lapsing Policies

* 1. The Chair introduced TA to present the first lapsing policy for review.
* Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?
* Executive Committee Recommendation: Lapse
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
  + Retain: 38
  + **Lapse: 76**
  + Abstain: 11
  + **Policy lapsed**

5.2 The Chair introduced CB to present the second lapsing policy for review.

* Should SUBU lobby BU ensure that the length of teaching days and sessions are time appropriate with consultation from students?
* Executive Committee Recommendation: Lapse
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
  + Retain: 30
  + **Lapse: 82**
  + Abstain: 10
  + **Policy lapsed**

5.3 The Chair introduced OA to present the third lapsing policy for review.

* Should SUBU increase funding and improve the application process for societies?
* Executive Committee Recommendation: Lapse
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
  + Retain: 16
  + **Lapse: 89**
  + Abstain: 14
  + **Policy lapsed**

5.4 The Chair introduced CB to present the fourth lapsing policy for review.

* Should SUBU lobby to ensure that it becomes compulsory for academic staff to provide learning materials in advance of teaching sessions?
* Executive Committee Recommendation: Retain
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
  + **Retain: 106**
  + Lapse: 10
  + Abstain: 5
  + **Policy retained**

5.5 The Chair introduced CB to present the fifth lapsing policy for review.

* Should SUBU press Bournemouth University to have a link from Brightspace to SUBU under the ‘Useful link’ – ‘log-in services’?
* Executive Committee Recommendation: Lapse
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy.
  + Retain: 16
  + **Lapse: 96**
  + Abstain: 8
  + **Policy lapsed**

# Student Ideas

# The Chair introduced the ideas up for discussion and invited the SUBU Summit participants to self-select discussion groups.

# The groups were invited to amend some, none or all of each proposal.

# The Chair advised participants they could swap discussion groups half-way through.

# Policy Discussions:

# Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?

# Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?

# Inclusive Campus: Masks, Toilets and Facilities

* Rename the Students with Disabilities Officer and Campaign to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign

# SUBU to stand in solidarity with UCU’s ‘Four Fights’, but not support industrial action that would lead to more disruption for our members

# Discussion Group Amendments:

## *Should SUBU lobby the university to ban smoking and vaping on campus* *other than in designated sheltered smoking areas?*

# 2a to include – ‘They should be a physical structure however this is subject to financial approval from BU and could take a long time.

* 2b added – ‘Smoking should be banned around entrances and exits to buildings as well as within 5 metres of buildings.’
* 2d to include – ‘e.g. ensuring the signs are well lit.’
* 2e added – ‘Better placing “stubb it” bins around campus away from exits, entrances and buildings.’
* 2f added – ‘Ensure staff are adhering to the policy so that students also follow the rules on smoking on campus.’
* 3c changed - from ‘in’ to ‘to’.

# *Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?*

# 1b added – ‘Other teaching days can be short with students coming for a few hours several times a week, travelling far to come to lectures that don’t last long (1 hour)’

# 1d added – ‘Long breaks between teaching sessions can cause issues for students too.’

* 1f to include – ‘There is also an issue with transport availability after lectures, meaning students may not be able to get back home.’

# 1g added – ‘Overall, this could be contributing to students not wanting to come to lectures on campus.’

* 2c added – ‘SUBU should lobby BU to ensure all short teaching session spread across different days can be compressed into one teaching day.’
* 3e added – ‘SU VP Education to explore the idea of dual-delivery (in physical lectures and online) with BU, without being detrimental for students’ attendance records.’

# *Inclusive Campus: Masks, Toilets and Facilities*

* 3a to include – ‘whether they choose to wear sunflower lanyards or badges or not.’
* 3b added – ‘SUBU and BU to work together for staff training on Hidden Disabilities, accessibility and language around disabilities.’
* 3c to include ‘and badges’ and ‘Lobby BU to adopt the same policy with lanyards and badges.’
* 3e to replace ‘As a temporary measure’ with ‘Work to’.
* 3g added – ‘Lobby for BU staff to be aware that alarm cords in disabled toilets should not ever be tied up.’
* 3j added – ‘VP Welfare & Community and Disabled Students Officer to create clear signage for the sensory space and make it clear who it is for.’   
  + 1. Rename the Students with Disabilities Officer and Campaign to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign
* No changes.  
  + 1. SUBU to stand in solidarity with UCU’s ‘Four Fights’, but not support industrial action that would lead to more disruption for our members
* Title changed to ‘SUBU to stand in solidarity with the UCU’s Four Fights, prioritise transparent information and educate students’.
* 1c replace ‘strike’ with ‘industrial’.
* 1e replace ‘strike’ with ‘industrial’
* 1f replace ‘strike’ with ‘industrial’
* 1i added – ‘Typically information around industrial action is scarce making it difficult for students to understand why academic staff undertake such action.’
* 2b added – ‘For SUBU to prioritise transparent information and education surrounding why UCU industrial action is occurring’.
* 2c to include ‘significantly’.
* 3c added – ‘For SUBU to write an open letter to the University’s Senior Leadership Team and make this available to students to sign.’
* 3d added – ‘For SUBU to organize events to promote the UCU and the reasons why they are undertaking industrial action.’

# Speeches and Vote:

# Should SUBU lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas?

# Speech for: OA

# Important to stress improvement of signage of non-smoking areas, as it may be difficult to get funding approval from BU

* Importance of staff showing an example on correct behaviour.
* Increase the number of stubb it bins.

# Speech Against: None

# Call to vote

# For: 78

# Against: 11

# Abstain: 10

# **Passes**

## Should SUBU lobby BU to ensure the length of teaching days and sessions are time appropriate, with consultation from students?

# Speech for: CB

# Adjusted previous lapsed policy to include more detail.

# Issues are that students have too much going on in their day, or too little (compared to the length of time it takes to travel to campus).

* This considers student safety, personal circumstances, part-time work, caring responsibilities and childcare.

# Speech against: None

# Call to vote

# For: 95

# Against: 0

# Abstain: 6

# **Passes**

## Inclusive Campus: Masks, Toilets and Facilities

# Speech for: LC

# Disabled students (and others who are mask-exempt) are frequently asked to wear masks on campus, and provide sensitive medical information.

# Not all BU buildings have gender neutral toilets, specifically older buildings. Some students (such as trans, non-binary, and other non-gender conforming students) have to travel across campus to find a gender neutral toilet. Additionally Disabled toilets are not inclusive enough and do not represent the full spectrum of disabilities that can use them.

* There are also no spaces on campus for neuro-divergent students to relax and recharge.
* Stools in labs are not accessible, as they do not have backs on them and so can be difficult for some students to use.
* Ideas for implementation include to fight the targeting of students with disabilities, to increase the quantity of gender neutral bathrooms on campus, to change the signage on disabled toilets, to replace lab stools with backed chairs, and to create a sensory space on campus.

# Speech Against: None

# Call to vote

# For: 79

# Against: 5

# Abstain: 9

# **Passes**

* 1. Rename the Students with Disabilities Officer and Campaigns to the Disabilities, Accessibility and Neuro-Diverse Officer and Campaign
     1. Speech for: CBe

- This was proposed by the current role holder, as it was a campaign promise during the election. The purpose is to make the campaign more inclusive than it appears, through changing the name and the logo.

- In order to do this, we will need to change four of the bye-laws.

- From the discussion room, we had a suggestion of producing a logo and getting feedback from students before it is implemented.

* + 1. Speech Against: None
    2. Call to vote  
       - For: 79  
       - Against: 1  
       - Abstain: 12
    3. **Passes**
  1. SUBU to stand in solidarity with UCU’s ‘Four Fights’, but not support industrial action that would lead to more disruption for our members
     1. Speech for: MH  
        - There was an emphasis on standing against strike action, and there was an agreement that this shouldn’t be the case as the action is for a just cause.
* Decided to put more emphasis on educating about why the industrial action may take place, what can be done to prevent the inequality in the workplace.
* Added ‘significant’, so we would be against any significant and repeated action that would have an impact on studies.
  + 1. Speech Against: None
    2. Call to vote  
       - For: 70  
       - Against: 3  
       - Abstain: 21
    3. **Passes**

# Co-Option of SUBU Summit Chair and Faculty of Health and Social Sciences Officer and Reps

* 1. The Chair invited CMD to speak on this topic.
  2. CMD discussed the background on the vacant positions and the co-option.
  3. The Chair invited those who wished to put themselves forward for the role of Faculty of Health and Social Sciences Rep to indicate so in the chat.
     1. The following had expressed interest before the meeting:  
        - Raeburn Crawford  
        - Jess East  
        - Katie Halsam
     2. No further candidates came forward during the meeting.
     3. Candidates were invited to speak for two minutes. KH had submitted a video in advance, and this was played for attendees.
  4. The Chair invited those who wished to put themselves forward for the role of SUBU Summit Chair to indicate so in the chat.
     1. No candidates had expressed interest before the meeting.
     2. The following came forward during the meeting:  
        - Morgan Brazier
     3. The candidate was invited to speak for two minutes.
  5. Attendees were informed that the voting form for the co-option would be sent immediately following the close of this meeting, and voting would close at midnight.

# Any Other Business:

# The Chair asked if there was any other business.

# The Chair thanked everyone for attending this meeting and previous meetings, and stated that the results of the vote would be emailed to all participants within the next 48 hours once all votes had been validated.