**Wednesday 24th March 2021**

**Zoom**

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Agenda

**1. Welcome and Introduction**

**2. Minutes of the Previous Meeting**

**3. Trustee Board Update**

**4. Full-Time Officer Reports**

a. President Report

b. Vice-President Education Report

c. Vice-President Student Opportunities Report

d. Vice-President Welfare and Community Report

**5. Student Ideas**

a. Ensuring Contact Hours outside of lectures and

teaching time are met

b. Amend the 6C Policy to allow unit leaders more

control over their unit assessments

c. Extend the deadline for BU’s Accommodation

Support Fund

d. Increasing the reassessment limit for students

across all years

**6. AOB**

a. Next Meeting to be held on the 24th of March 6:00-8:30pm on Zoom

**Verbal**

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[**Page 11**](#trustee)

[**Pages 12-38**](#FTOs)

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[Pages 19-22](#VPED)

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**Verbal**

2. Minutes of the Previous Meeting

**Tuesday 16th February 2021**

**Zoom**

**Members**

Upwards of 158 members present, including:

144 Student Reps (91% of voting participants)

Alexandra Cazacu (AC)- Chair

Naomie Lebe (NL) - SU President

Chiko Bwalya (CB) - VP Education

Ugo Andy-Eke (UAE) - VP Student Opportunities

Toluwa Atilade (TA) - VP Welfare and Community

Ellie Crane (EC)- Student Rep

Dylan Lintern-Mole (DLM) - student

**In attendance**

Charlotte Morris-Davis (Secretary/Democracy and Campaigns Manager)

Emily Cox (Liberation and Campaigns Coordinator)

Mata Durkin (Democracy and Campaigns Coordinator)

Kerry Dean (Head of Student Participation)

Roshana Wickremasinghe (Policy Advisor)

Jane de Vekey (Head of Student Voice and Policy)

George Baldwin (Student Voice Manager)

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# Welcome and Introduction

## The Chair welcomed the SUBU Summit participants and deemed the meeting quorate

## The Chair introduced the agenda and set out the operational points and the procedures to be followed during the meeting. This included that the results of all votes would be announced via email following the meeting to ensure that only votes cast by voting members were counted and not during the meeting itself.

## Minutes of Previous SUBU Summit

## The Chair invited members to read over the minutes which had previously been circulated and a vote was taken

# Approve: 95

# Reject: 5

# Abstain: 37

## **Minutes Approved**

# Trustee Board Update

# Presented by NL

# Key points noted:

# Closure of commercial outlets from third lockdown put more financial strain on the union

# Small group of trustees are meeting regularly to monitor the situation

# Full-Time Officer Reports

# Presidents Report

# NL presented

# Key points noted:

## Manifesto: Lobbying BU to subsidise graduation fees based on household income

## Been in conversation with BU on changing the approach

## Looking into one company in particular to make funding easier to coordinate

## Will continue to raise this at the Virtual Graduation Steering Group.

## Manifesto: Improving communication channels between the Students’ Union and all BU students

## Joint emails will be going ahead, and BU remain supportive

## Have increased the number of meetings the FTO team have with the Vice-Chancellor

## Manifesto: Developments on a mentorship scheme

## No further updates to give due to COVID

## Manifesto: Futureproofing the SU

## Still in final stages of redundancy process, and monitoring how the new structure will work

## Manifesto: Working with the University and Union to improve the international students Hub

## FTO team have been working very closely on this, and have been looking into what is being done in other student unions for international students

## Policy: Should SUBU support Executive Planning

## Still working closely with FTOs to support students.

## Still attending several key meetings and working together to provide essential support

## Policy: Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030?

## In discussion to collaborate with BU on upcoming activities around their Climate and Ecological Crisis Action Plan, which will involve a panel with the FTOs

# Vice President Education Report

# CB presented

# Key points noted:

## Manifesto: Improving the accessibility of SimOn and make sure Student Reps are equipped to fulfil their duties

## Still having meetings with Deputy Vice-Chancellor

## SV&P will meet with SimOn curators to discuss changes and adjustments

## Working with SV&P to ensure Student Reps can provide their feedback as best as possible,

## Encouraged students to reach out if experiencing issues with feedback.

## Manifesto: Making the ALS screening progress more accessible and affordable-

## Delayed due to COVID

## Manifesto: Introducing a safety pledge mandating staff to correctly acknowledge students preferred names and pronouns

## Working with AUB and AECC to roll out safety pledge to their staff members as well

## Set up meeting with Liberation Officers

## Draft of the pledge has been written

## Manifesto: Redeveloping an Education Council to represent marginalised students-

## Developing a support group for student carers, working with

## Working with the Associate Dean of Student Experience in HSS to ensure that students have a forum to have their voice heard.

## So far there has been one for student parents on Zoom and hopes to roll this out further soon

## Running a student forum for international students in Feb

## Manifesto: Working with BU to tackle seasonal depression-

## Working with SUBU Comms to create a infographic for students to support them

## Policy: Early reading list access

## Could be tricky due to academics’ own schedule and timetables but is still possible

## May only be available a couple of weeks before term starts

## Hope to make this available for the next incoming students in September

# Vice-President Student Opportunities Report

# UAE presented

# Key points noted:

## Manifesto: Implementing a hardship scheme to eliminate financial barriers to accessing clubs and societies

## Been able to secure £1,500 grant, and site is live now for students to apply

## Funds are available to allow students to get involved with clubs and societies

## Manifesto: Providing support to international students to help support post-study employability

## Working with the SO team and CareersBU to help international student employment

# Policy: Additional support for students in light of Brexit:

# Working with SO team to organize online Refreshers event

# Looking at outside sponsors to come in for events

# Vice-President Welfare and Community Report

# TA presented

# Key points noted:

## Manifesto: Continuing and improving the period poverty campaign

## Still working with Sustainability team and Liberation Officers to ensure we have products available when we open

## Manifesto: Reworking the Liberation Campaigns to make them more visible and effective-

## Due to lockdown, work has been limited, but looking to bring this back soon

## Manifesto: Working with Reslife to tackle mental health crises within student accommodations-

## Lockdown has created some barriers but been working with Advice Team to find ways to support students during this time

## Manifesto: Working with VP Student Opportunities to provide more wellbeing support for clubs and societies-

## Provided opportunity for club members to undergo subsidised mental health training

## Manifesto: To reimagine what welfare means for students-

## Meeting with BU Wellbeing and NHS to work how to better their student services

## Manifesto: Creating a review platform where students can rate agents and landlords-

## Priorities shifted due to the pandemic

## Will focus on supporting students

## Finalising contracts with the company to deliver this manifesto point which should be going live soon.

## Additional updates: working to deliver Sex Workers and FGM policies passed at the previous SUBU Summit

* Policy: Should SUBU implement a plastic policy?
  + Paused due to lockdown
* Policy: Should SUBU support student sex workers?
  + Paused due to lockdown
  + Will meet with Liberation Officers once lockdown ends
* Policy: Should SUBU implement a FGM policy?
  + Paused due to lockdown
  + Will be supporting Women’s Officer on this
* Remit: Allyship Hub
  + Meeting with SUBU Comms to create and design the site
  + In contact with Liberation Officers to create videos for the site

## The Chair invited the participants to speak further with the Full-Time Officer in different discussion groups.

# Lapsing Policies

* 1. The Chair introduced UAE to present the first lapsing policy for review.

- Should SUBU give more money to societies?

- Executive Recommendation: To Lapse

- The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy

- Retain: 51

**Lapse: 57**

Abstain: 14

**Policy lapsed**

* 1. The Chair introduced TA to present the second lapsing policy for review.
* Should SUBU implement a plastic policy?
  + Executive Recommendation: To Retain
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy
  + **Retain: 112**   
    Lapse: 8  
    Abstain: 5
  + **Policy retained**
  1. The Chair introduced NL to present the third lapsing policy for review.
* Should SUBU support executive planning?
  + Executive Recommendation: To Retain
* The Chair called a vote as to whether the SUBU Summit participants wished to retain or lapse this policy
  + **Retain: 96**  
    Lapse: 12  
    Abstain: 15
  + **Policy retained**

# Student Ideas

# The Chair introduced the ideas up for discussion and invited the SUBU Summit participants to self-select discussion groups.

# The groups were invited to amend some, none or all of each proposal.

# The Chair advised participants they could swap discussion groups half-way through.

# Policy Discussions:

# Students should not be liable to pay for halls that they are unable to live in due to COVID

# Lobby the government to secure tuition fee rebates

# Adding exam papers to Brightspace under relevant units

# Discussion Group Amendments:

## *Students should not be liable to pay for halls that they are unable to live in due to COVID*

# 1h added – ‘Where students have been present in halls they have experienced reduced services despite paying full rent.’

# 1i added – ‘Where students have made complaints regarding financial support to their accommodation providers there have been several instances of providers not responding in an appropriate manner’

# 2b added – ‘ For halls providers to provide financial support to students who have experienced reduced services due to the closure of facilities’

# 3c added – ‘ For SUBU to lobby BU to end formal partnerships with halls providers that do not offer any financial compensation for students whose accommodation has otherwise been affected by the implications of COVID’

# 3f added – ‘For Student Reps to be provided with information about financial support packages to inform their cohorts’

# 3g added – ‘For SUBU to further promote financial support packages and encourage BU to do the same’

# 3h added – ‘For SUBU to lobby halls providers to provide discounted rent where services have been limited’

# *Lobby the government to secure tuition fee rebates*

# 2a to include ‘due to not having access to in person teaching or access to resources. Students on courses with a large proportion of practical teaching, or those with cancelled components, should be prioritised’

# 2c to include ‘for example through an extension of booking times for on campus facilities’

# 3a to include ‘or a loan amnesty or a freeze on interest rates’

# *Adding exam papers to Brightspace under relevant units*

# Title to include ‘past’

# ‘Access to past papers is a useful resource for students’ deleted

# 1c added – ‘There are no solutions to the questions on the past exam papers’

# 2b – ‘a substantial number’ replaced with ‘3 years’

# 2c added – ‘Prove exemplar answers to the past papers’

# 3b to include ‘or provide reasonable explanation as to why it may not be accessible’

# 3d added – ‘For all programmes to engage with this via Reps and Programme leaders’

# Speeches and Vote:

# Students should not be liable to pay for halls that they are unable to live in due to COVID

# Speech for: EC

# Extension on the financial compensation for those living in BU halls

# Students renting privately have not been given any financial compensation for the accommodation they are unable to live in

# Speech Against: None

# Call to vote

# For: 106

# Against: 1

# Abstain: 6

# **Passes**

## Lobby the government to secure tuition fee rebates

# Speech for: NL

# Large portion of teaching has been moved online due to COVID

# Some students are missing out on essential resources such as practical skills

# Speech against: None

# Call to vote

# For: 106

# Against: 1

# Abstain: 6

# **Passes**

## Adding exam papers to Brightspace under relevant units

# Speech for: DLM

# Student may not be aware of where past papers are, so making them easier to access

# Speech Against: None

# Call to vote

# For: 82

# Against: 7

# Abstain: 18

# **Passes**

# Any Other Business:

# The Chair asked if there was any other business

# CMD informed everyone about the upcoming elections for the Full-Time Officers

# The Chair thanked everyone for attending and stated that the results of the vote would be emailed to all participants within the next 24 hours once all votes had been validated.

# The Chair reminded the participants that the next Meeting would be held on the 24th of March 6:00-8:30pm on Zoom.

3. Trustee Board Update

SUBU Trustees and Senior Management have been preparing the final Audited Accounts for year ending July 2020 (supplied by an external Auditor) for SUBU Ltd and Feelprime Ltd (SUBU’s trading subsidiary). These have been prepared in draft for consideration by both the Trustees and will be presented to the Student Members’ Meeting in May 2021.  
  
The financial sustainability of SUBU continues to be a prime focus for the Trustees,. A sub-group of the Trustees meet monthly to oversee the Unions’ commercial activity and planned recovery in line with the government’s roadmap.  
  
Trustees and Senior Management are also working on plans for a return to on campus activities and ensuring SUBU staff are well supported in this transition.

4. Full-Time Officers Report

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| **Officer Report** | | |
| Name | | Naomie Lebe |
| Role | | President |
| Email | | supresident@bournemouth.ac.uk |
| As the student President my role is to act as the principal student representative, by being the primary point of contact and the voice for students internally and externally. I co-ordinate and ensure the effective operation of the Officer team. Ultimately responsible for the leadership and direction of the Union through the role as chair of the Trustee Board To be the key liaison with the University and Vice Chancellor on overarching and general matters. It is expected of me to attend meetings such as Senate, Estates Development Committee and a range of other meetings. | | |
| **Manifesto Updates** | | |
| **Lobby BU to subsidise graduation fees based on household income.** | | |
| Context | This idea came about, by understanding that the job market isn’t always in favour for students after leaving university. Therefore, those who come from low-income background may struggle when it comes to paying their graduation fee’s. Which leads to them not having the best experience when this is supposed to be one of the best periods of their lives.   I believe subsidising graduation fees based on first come first serve basis, will help those who will need the help greatly. | |
| Progress and Outcomes | **26/11/20**  I have been in meetings with BU regarding this manifesto and coming up with strategies to deliver this. I am looking forward to this being put in place for students. Due to the postponement of the November graduation, BU are looking to have a graduation celebration in March and a physical celebration at a time when COVID restrictions are no longer in place, ensuring that student welfare is prioritised. Over the past few weeks, I have been in discussions with relevant staff in BU including the Vice-Chancellor and Marketing departments surrounding how this can be delivered. I am now focusing on how this can be financed, currently I am looking to work with BU on enabling further marketing opportunities for local business that would provide the income to enable this idea. Moving forward I will be discussions with the fundraising department in BU to action this. I hope this will be in place for graduates of the 2021 with possibility of this reaching students who ‘graduated’ in 2020.  **17/12/20**  I have now been in contact with the Head of Fundraising at BU, presenting my current plans for subsidising graduation fees. Following this meeting, I have started to draw up a clear plan on how to approach this project, focusing on key actions such as contacting local companies. I will start to enact this plan at the start of the next semester  **16/2/21**  I have been in conversation with BU about how changing approach with this manifesto point. We are now looking into reaching out to one company to subsidise fees. This will make the funding easier to co-ordinate. I attend the Virtual Graduation Steering Group where I will continue to raise this issue.  **24/3/21**  Yet to resume work on the manifesto point due to the focus on virtual graduations. Work will continue after the election and once the virtual graduations have taken place. | |
| **Improve communication channels between the Students’ Union and all BU students.** | | |
| Context | It is very important for BU students to know the opportunities that has been put in place for them by the Student Union. Many students miss out on a lot of opportunities because they were simply not aware. | |
| Progress and Outcomes | **26/11/20**  Since being in office I have been working to achieve this manifesto point. I recognise that COVID has brought with it a unique set of challenges surrounding communication so I have been prioritising communication. Because of this, SUBU has now a button within the university ‘iBU’ app which showcases ‘what’s on’ calendar and many more opportunities. There is also now a direct link to the SUBU website under the ‘useful links’ tab on Brightspace. Moving forward. SUBU has also improved it’s ‘What’s on’ calendar so students can see all activities taking place over the following two weeks. Furthermore, SUBU has continued to send out it’s ‘Student Weekly’ emails which keep students in loop with what is going on. Moving forward I am hoping to send out emails alongside Jim Andrews on what the SU is working on in order to reach more students and for the academic staff to be aware of what is going on within the SU, so they can advise their students accordingly when it comes to support.  **17/12/20**  Last week, the other FTOs and I met with the VC and DVC to ask them some key questions and provide updates on our manifesto points. In the meeting, we discussed the format and content of these meetings. We agreed that it would be best to start my joint emails with Jim Andrews at the start of the second semester for continuity.  **16/2/21**  My joint emails will be going ahead alongside communications with Jim Andrews. BU remain supportive of this decision. I have also successfully increased the number of meetings my team have with the Vice-Chancellor and his team, moving our catch-ups to once per month.  **24/3/21**  Meetings with the UET have been more productive and structured. There is increased understanding in our representation of the student experience. Email with Jim Andrews are yet to begin due to time constraints with elections, graduation and the staggered return of students to campus. | |
| **Introduce a Mentorship scheme that enriches the professional and academic experiences of students at Bournemouth.** | | |
| Context | The idea behind this, is for this manifesto to be student led. It allows 6 students in their second/final year to be on a panel, answering anonymous questions from other students around housing, placements and many more.   My aim is to create a safe space for students to advice one and another through their experiences. I aim to carry this out through different faculties, which will allow it to be very effective. | |
| Progress and Outcomes | **26/11/20** Due to the current guideline the SU and the university are following because of COVID, I have had to look at alternative ways of delivering this manifesto point. I look forward to making more progress with this point before the end of term. I will be working with individual faculties to match students with others who are studying similar programmes to them. I’m looking to implement for this for the next academic year.  **17/12/20**  I have been in discussion with VP Education to discuss how we can collaborate on the various mentoring schemes that are currently in place or in planning stages. For example, as part of BU’s access work, there has been a pilot scheme to support BAME students through a peer mentoring scheme, however this is now on hold due to resourcing.  I am also investigating the possibility of narrowing the focus of this manifesto point through supporting international students. International students could lead to offer peer support and general advice for navigating campus to more recently enrolled students. This would also provide a strong link for VP Opportunities’ work on supporting international students, with the mentoring scheme complimenting the work of the proposed international student survey and the recently passed SUBU policy to support international students in light of Brexit.  **16/2/21**  No further updates to give  **24/3/21**  On hold due to restrictions with Covid. Some collaboration work ongoing with other FTOs on providing peer support for students. | |

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| **Ensure that our students’ union is fit for purpose for and is future proofed for years to come.** | |
| Context | I believe it is important to be as transparent as possible towards our students and to be able to make effective changes that would last longer than just a year.   When it comes to implementing policies/ideas, it is essential to see the purpose through even if the process to get there, changes along the way. |
| Progress and Outcomes | **26/11/20**  The Trustee Board is responsible for the finance strategy and governance of the Union. As the Union President I am also Chair of the Trustee Board. COVID has brought a unique set of challenges to the Student Union and since being in post I have been in discussions surrounding the effective use of the Union budget and opportunities to better serve our members. Please see further information stated within the trustee report.  **17/12/20**  A staff restructure and redundancy process has now begun at SUBU. We have prioritised several core aims at SUBU, for example representation and democracy, in order to both future proof the organisation and continue to offer the best support for our students. Further details are stated in the trustee report.  **16/2/21**  We are still in the final stages of our redundancy progress and are transitioning into our new structure. We are still monitoring how this structure will now work within the organisation, for example the merging of some teams, and we hope that we will still be able to deliver our core aims to support students. Further details of the restructure are stated in the trustee report.  **24/3/21**  We are currently carrying out our financial audit for the year. This report will be delivered at the Student Members’ Meeting. The trustee report also covers additional details on the financial status and recovery plans for SUBU. We are planning our return to on campus activities and ensuring that this is a safe process for staff and students involved. |
| **Work with the university and the Union to improve the international students' Hub to promote better integration, and engagement for ALL international students at BU.** | |
| Context | As a student I was oblivious enough to think ALL international students can support themselves and familiarise themselves as quickly as a home student, in an unfamiliar area.  This changed when I got to know a few international students and started to understand how hard it can be to navigate around a new space. Due to this exposure, I wanted to help international student to feel as local as possible by introducing an international student guide content. |
| Progress and Outcomes | **26/11/20** I have been meeting with lots of international students around what they want they want from their BU experience, what they would want to know before coming to BU, and how we can improve their experience. I have taken this feedback to BU, to ensure that International Students are fully supported. I am looking to deliver video content for students who arrive in January. The videos will cover the frequently asked questions from international students including how to travel and where to get resources including technology and food and much more. When the videos are created they will be available online on the SUBU and BU websites and social media channels.  **17/12/20**  I have now filmed a video to welcome international students to campus. This will help international students navigate town and campus, containing helpful tips around public transport and how to locate key local services such as supermarkets.  I have also asked two international students to give their tips in a video. We would like new international students to get in contact if they would like to feature in other planned content. These release of these videos in the second semester will also coincide with VP Opps’ international student survey that also aims to gather feedback from international students.  Finally, I also plan on working with BU to support international students, by understanding key FAQs that have been passed on from international students. This work is also in collaboration with VP Welfare & Community.  **16/2/21**  No updates to give due to the ongoing complications of Covid.  **24/3/21**  I have been in conversation with VP Welfare and Community on developing a hardship fund for international students. We have recognised the gap in support for these students who pay very high fees and subsequently receive little financial support. |
| **Policy Updates** | |
| **Should SUBU support executive planning? (Joint with all FTOs)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | **26/11/20**  The FTOs are working closely together with the departments within SUBU to ensure that we are all focusing on how we can support students through COVID. Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU.  **17/12/20**  I am still working with FTOs in a collaborative manner to support students through Covid. In the last few weeks, we have also attended several key BU meetings as a whole team, for example in our catch-up with the Vice and Deputy Vice Chancellors.  **16/2/21**  We are still working very closely as a team in order to support students through this difficult time. We are still attending several key meetings as a team and working together to provide essential support.  **24/3/21**  I have worked with VP Welfare and Community on financial support for students. We also continue to work as a team to address all issues relating to hardship and Covid. |

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| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTOs)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | **26/11/20**  SUBU has again achieved ‘excellent’ in the UN’s Green Impact Award which is awarded based on an organisations ability to show how they are committed to being environmentally and socially conscious practices. Furthermore, we are collaborating with BU to set up an effective action group that works with students to achieve this goal.  **17/12/20**  No further updates to give.  **16/2/21**  We are currently in discussion with BU on collaborating with their upcoming activities around the launch of their Climate and Ecological Crisis Action Plan. This will include workshops, panels and talks which will involve the FTOs. This demonstrates our ongoing commitment to putting sustainability at the heart of everything we do.  **24/3/21**  I attended the CECAP panel held at BU, representing the student voice on matters of sustainability. I gained a lot from this event as someone who has not been fully engaged with sustainability conversations in the past. I learnt a lot about prioritising this work for our students. |

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| **Should SUBU lobby the government to secure tuition fee rebates?** | |
| Policy Actions | * For SUBU to publicly state that students deserve partial refunds/a loan amnesty/a freeze on interest rates. * For SUBU to write to local MPs and lobby the UK government on this matter. * For SUBU to work with other students' unions and the NUS to demand an increased national bailout of £700m, as recommended by the APPG for students (All Party Parliamentary Group) and NUS. * For SUBU to lobby the university to call for national student refunds to be paid for by the UK government. |
| Progress and Outcomes | **24/3/21**  SUBU are currently developing a webpage that will allow students to engage with the lobbying process. This will include resources such as MP letter writing templates and links to other campaigns. I have also been working with Students United Against Fees and will be circulating an open letter to all Vice-Chancellors, asking them to support their students in their call for refunds. I will also be representing our students at the NUS National Conference where fee refunds will be debated. I plan on supporting this motion and securing NUS’s backing with ongoing lobbying. |

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| **Officer Report** | | |
| Name | | Chiko Bwalya |
| Role | | VP Education |
| Email | | suvpeducation@bournemouth.ac.uk |
| I’m here to help make sure your academic experience is worthwhile and you’re getting what you need from the university. This includes attending BU meetings, working with student voice and the reps to deal with student feedback. | | |
| **Manifesto Updates** | | |
| **Improving the accessibility of SimOn and ensuring that all student reps are well equipped to complete their duties.** | | |
| Context | Finding ways to make the feedback service easier to access and more user friendly | |
| Progress and outcomes | **12/11/2020**  Working with Student voice and policy department as well as discussions with Deputy Vice-Chancellor of BU to make sure all feedback platforms are beneficial  **17/12/2020**  Work is ongoing in relation to this manifesto point  **16/02/2021**  Additional meetings with company that developed SimOn, alongside meetings with Deputy Vice-Chancellor  **24/03/21**  No new updates to give | |
| **Making the ALS screening process more accessible and affordable to all students.** | | |
| Context | After being made aware of the costs as well as the rigid requirements one needs to meet in order to access this support, I felt as though this is a prevalent issue to tackle | |
| Progress and Outcomes | **12/11/2020**  Manifesto point in progress but adjustments are being made due to COVID-19  **17/12/2020**  In line with furthering this manifesto point, I am working in collaboration with the additional learning support team and a BU student to campaign to raise awareness for dyslexia  **16/02/2021**  Work on this point is in progress. Delayed due to 3rd lockdown  **24/03/21**  Work on this point is in progress. Delayed due to 3rd lockdown | |
| **Introducing a safety pledge that mandates all staff to correctly acknowledge and pronounce students preferred names and pronouns.** | | |
| Context | The intention for this is to make sure that students aren’t only by their student numbers and are identified as people. As well as this, bring the university up to speed about the respect that comes along with proper pronunciation of a name and preferred use of pronouns. | |
| Progress and Outcomes | **12/11/2020**  Manifesto point in progress with democracy and campaigns and intention to work with TNB campaign  **17/12/2020**  I’ve been in discussion with relevant staff within BU to embed the option of phonetic spelling onto the Brightspace website, for both students and staff. Alongside this, I have begun working with Democracy and Campaigns department on creating the content for the safety pledge.  **16/02/2021**  Met with AECC and AUB to discuss making safety pledge available for all academic staff in the Bournemouth region. Possible start a Bournemouth-wide campaign. Draft of pledge is being written, and executive team are being consulted  **24/03/21**  Safety pledge complete. Working on a page design for the SUBU website | |

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| **Reinstate the education council to guarantee that all students (including post grad, part time, parents, etc.) from both campuses are represented.** | |
| Context | Giving space for students in marginalised groups to discuss their issues, their experience at BU and give them an opportunity to meet students in similar circumstances |
| Progress and Outcomes | **12/11/2020**  Manifesto point adjusted due to COVID. Collaborating with FHSS ADSE to hold regular student forums. So far we have completed a successful student parent group  **17/12/2020**  Student parent group continues to run successfully and there are plans to run groups for minority students and mature students.  **16/02/2021**  Building partnership with BU equality and diversity advisor, FHSS ADSE and race equality charter group to develop support groups for student carers, international students, mature students. As well as providing continuous support for student parents.  **24/03/21**  Work on this manifesto point in progress. Meeting to be set up with academic quality to discuss increased recognition for student parents |
| **Work with BU and the wellbeing service to tackle seasonal depression and the ways in which it can affect students, specifically during exam season.** | |
| Context | Creating a level of awareness about seasonal depression Seasonal Affective Disorder. A mood disorder significantly affected by the environment (drastic weather change, clock changes). Finding ways to inform students about how prevalent this issue is and making sure that wellbeing is equipped to support students that may showcase symptoms. |
| Progress and Outcomes | **12/11/2020**  Work due to start with wellbeing, SUBU and BU comms. Work towards collaboration with Dorset MIND  **17/12/2020**  Reoccurring talks with head of Wellbeing Service and Disabilities Campaign Officer about the possibility of collaborating on content for students, including a podcast episode on seasonal depression. Intended to be released in the new year.  **16/02/2021**  Progress on podcast halted due to 3rd lockdown. However, interactive resources are being released in relation to sleep hygiene, maintaining an effective study space and improving productivity to enhance aspects such as remaining focused.  **24/03/21**  Work in progress with Disabilities campaign officer. Plans to build on an informative page centred around mental health and ways to cope. Also plans to start a talk series that gives students the chance to talk about mental health and have an open forums with speakers |

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| **Officer Report** | | |
| Name | | Ugo Andy-Eke |
| Role | | VP Student Opportunities |
| Email | | suvpopportunities@bournemouth.ac.uk |
| My role deals with ensuring students get the best out of their extracurricular activities while in BU and provide students with opportunities to help enhance their cv skills and ensure they become well-rounded individuals for society. I also sit on meetings with staff of the university to help provide a student representation in these meetings. Also, I work to help enable wider participation of all students to ensure SUBU helps every class of student feel as welcomed as possible. | | |
| **Manifesto Updates** | | |
| **Implement hardship fund scheme, to eliminate financial barriers that students may experience.** | | |
| Context | On my aim to provide wider participation and enable many more students engage with SUBU and find a sense of belonging, I believe clubs and societies are a key to achieving this so, I want to ensure a lot more students would be able to make use of this opportunity by providing students who are really stretched for funds with the fund to participate in these clubs and societies. | |
| Progress and Outcomes | **26.11.2020 Update**  I have been researching on other universities across the UK who do similar things and seeing how they carried it out, I have reached out to BU, and SUBU for funding. Seeing as things are really tight this year, there is not much funding allocated to this so, I have set up meetings with potential outside sponsors.  **17.12.2020 Update**  I have held a meeting with BU’s partner Santander and written a project proposal in order to request £1,500 to be used for an activity hardship fund, allowing students to hopefully access clubs and societies where they may otherwise not be able to afford to. I am awaiting a response from Santander on the success of this proposal and in the meantime have reached out to other BU staff to gain advice on further potential external sponsors.  **16.02.2021 Update**  I gained a positive response from Santander and SUBU has been granted the £1,500 to be used for the clubs and societies hardship fund. I have worked with Student Opportunities to create a guidance document for students and an application form. This has been shared with AskBU and SUBU advice and will go live at the end of February to coincide with Refreshers Fair. We are currently working on creating a web page for this information to sit on.  **24.02.21**  The hardship fund went live during Refreshers Week, and was shared with all clubs and societies committee members and on SUBU social media. We have now received our first application for the fund which will be reviewed. | |
| **Provide a range of skill-based volunteering opportunities to help students gain transferrable CV skills and access industry networks by developing and expanding the 'More Than My Degree' Campaign.** | | |
| Context | Research shows the value of volunteering on a student’s CV when trying to apply for jobs. I believe that students who make the most of volunteering opportunities that they love and also enhance their cv, would be set up for success after studies hence why I want to ensure that students make the most of the opportunities to volunteer and that we provide as much opportunities for them especially with what is happening in the world today. | |
| Progress and Outcomes | **26.11.2020 Update**  We have been able to provide more volunteering opportunities both virtual and physical and have been able to increase the number of students registering for these opportunities. The opportunities team are still constantly on the lookout for more opportunities for students.  **17.12.2020 Update**  I have worked closely with the Student Opportunities Team to ensure that on a weekly basis there are new roles advertised for all students who are registered as a volunteer on the SUBU hub.  **16.02.2021 Update**  During the third lockdown, we are still continuing to upload new volunteering opportunities that can be done virtually or online.  **24.02.2021 Update**  We constantly look for new opportunities for students to volunteer and add these to our volunteering hub. 2 different opportunities each week are also promoted via the SUBU social media channels so that more students can find out about what’s on offer from our charity partners. | |
| **Introduce wellbeing champions for all clubs and societies.** | | |
| Context | Clubs and societies are essential for students to feel a sense of belonging but it sometimes the process of handling the responsibilities that come with being a part of these clubs and academics get a little tiresome so, this is to ensure that there are people who check out on the students and ensure they are alright and can pass on this information back to us when needed. | |
| Progress and Outcomes | **26.11.2020 Update**  Due to covid, this has been put on hold  **17.12.2020 Update**  This project requires some further conversations to be had with wider Student Engagement teams to ensure that the right level of responsibility is given to those students as wellbeing champions and we therefore are confident that those students are not put in situations that they are not equipped to appropriately deal with. This project is therefore still on hold.  **16.02.2021 Update**  At this point in the academic year engagement has been low with clubs and societies due to the national lockdown and societies not returning to Bournemouth from their Christmas break. Therefore we have held off on this project moving forward for now.  I am still motivated to implement a group of students who would act as wellbeing champions for clubs and societies and hope to have a plan to see if this will be possible for the next academic year.  **24.02.2021 Update**  We are offering 15-20 health and safety committee members the opportunity to get a qualification in Mental Health First Aid. This is a 3 day course which is running WC 22nd March. This is a good opportunity for committee members to look out for their members and be trained to know and understand the signs of poor mental health and how they can support their peers. | |

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| **Create an online space for students to be able to access monthly activities timetable.** | |
| Context | One of the biggest issues brought to my attention while campaigning was, that students didn’t know where to go to find the activities that were planned for them. So, creating a space especially online during this time was essential for students to plan their time to take part in activities |
| Progress and Outcomes | **26.11.2020 Update**  We have created an online calendar that shows what SUBU has on every two weeks that is on the website.  **17.12.2020 Update**  Working with the Student Opportunities Team, we have continued to create online events using the new SUBU Whats On Calendar- now situated on the home page of the SUBU website so is more easily accessible for students to find out what they can get involved in.  Additionally, we have created a separate online community group for these events to be promoted to students especially over the Christmas period when we know that they will be experiencing increased loneliness if COVID prevents them from visiting family and friends.  **16.02.2021 Update**  The whats on calendar and stay home with SUBU community groups are still being widely used and we are ensuring that we promote virtual and online events being held not only by SUBU but by wider stakeholders such as CareersBU, Reslife and Community Stakeholder such as Bournemouth Parks in Mind.  **24.02.2021 Update**  This is ongoing and will remain in place for the foreseeable future. |
| **Provide support for our international students that help support post-study employability.** | |
| Context | A lot of international students come to UK to study and gain experience in their course after studying and although there are some opportunities provided, there is not much being done to help ensure those students that want this opportunity actually get it. So, this is to ensure, international students are provided as much support as possible and also know how to get the support the require. |
| Progress and Outcomes | **26.11.2020 Update**  We have created a survey that is targeted for international students to find out what type of support they would truly require. This survey would be launching in January and be used to facilitate the progress of this manifesto point.  **17.12.2020 Update**  There is no further update on this project as the survey will be launched in January 2021 when students return to University after the Christmas break.  **16.02.2021 Update**  I am in conversation with CareersBU around including some specific employability webinars for International Students during the next Student Recruitment Fair to be held in Term 3. This is still very much in the planning stages at the moment.  Additionally, I have been given details of upcoming events and support services offered by CareersBU to share with international student groups. The next stage of this project, is to ensure that the students are aware of the useful information available to them and where to access it.  **24.03.2021 Update**  The student opportunities team will be actively involved in the upcoming BU Career Ready Week (26th-30th April 21) and will look to collaborate on webinar and information that will be directly beneficial to international students- this will be in the form of both paid and voluntary opportunities and advice. |
| **Policy Updates** | |
| **Should SUBU increase funding and improve the application process for societies?** | |
| Policy Actions | * SUBU should consult students when arranging the new funding structure |
| Progress and Outcome | **26.11.2020 Update**  A survey was conducted and we have improved the application process by structuring the funds applications four times a year with three different types of funds that could be applied for  **17.12.2020 Update**  We are now actively using the new funding process and have had 2 of the new Awarding Committee Meetings to award funding and they have been successful. Students have a 7 day appeal window if they are unhappy with the outcome and all meeting minutes from these meetings are available on the SUBU website.  **16.02.2021 Update**  We have now held 3 Awarding Committee Meetings and have seen a healthy number of clubs and societies apply for this funding. However, due to a reduced budget, we unfortunately cannot successfully award every request.  **24.03.21 Update**  The final awarding committee meeting of the academic year is being held on Tuesday 16th February. At the time of writing this report, this is significant budget left to ensure that we can support the remaining successful applications. |
| **Should SUBU give more money to societies?** | |
| Policy Actions | * SUBU should change the process of how society funding is distributed * BU should pay for BU associated costs of sports |
| Progress and Outcomes | **26.11.2020 Update**  Due to covid, this policy has to be put on hold  **17.12.2020 Update**  Due to COVID, budget is restricted this year which therefore means that grant funding cannot be increased however I am working with the Student Opportunities Team to look for new opportunities to ensure clubs are always supported.  **16.02.2021 Update**  As previously mentioned the grant funding allocation cannot be increased during this academic year due to a reduced budget. However, due to the new funding process, we can now ensure that there is budget remaining for clubs to apply for in every semester whereas in previous years, the funding had been spent in the first or second semester.  We are working closely to SportBU to ensure that the sports clubs who have high costs are supported in the best way we can.  **24.03.21 Update**  Further conversations are taking place with SportBU on how they can help SUBU and sports clubs to be supported in the best way to ensure that the clubs can thrive whilst SUBU’s funding budget remains lower than it has been in previous years. |
| **Additional support for students in light of Brexit** | |

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| Policy Actions | SUBU to lobby the university to provide support for students in light of Brexit such as  offering extensive support with Visa applications and reaching out to other universities across Europe to form partnerships. |
| Progress and Outcomes | I met with BU to discuss next steps and discussed BU reaching out to the Government who have confirmed that they will provide financial support for UK students in finding a placement after Brexit.  An International student survey will support policy implementation and I will work with the Student Voice and Policy team to launch this in January 2021.  I will assess the scope for a Brexit support webpage on SUBU’s website  **16.02.2021 Update**  There is no further update for this policy.  **24.03.2021 Update**  There is no further update for this policy. |

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| **Create an Official SUBU Discord Hub** | | | |
| **Policy Actions** | | For SUBU to establish an official SUBU Discord Hub.  For SUBU to create an online version of the SUBU building on Discord with different threads allowing students to find out information.  For SUBU to use Discord to provide an informal and friendly social space which doesn’t have set start and end times meaning students can chat whenever they want. | |
| **Progress & Outcomes** | | **16.02.2021 Update**  I had a meeting with the BU student who submitted this policy, SUBU Comms and SUBU Student Opportunities to discuss starting the build and launch of the discord server. However, this has now been put on hold whilst the project goes through a form impact assessment.  **23.04.2021 Update**  The implantation of the official discord sever is currently with SUBU comms team who are in the middle of writing up an impact assessment of the involvement in a SUBU server. There are a number of potential risks that need to be highlighted to ensure that we can mitigate them and provide a platform safe to use for all students. The impact assessment will be reviewed by SUBU’s senior management team. | |

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| **Should SUBU implement a Plastic Policy** | | |
| **Policy Actions** | | * Work in partnership with NUS, BU, suppliers, and other stakeholders to meet these policy objectives * Work with our supply chain to develop capability and capacity for recycled plastic products (not just recyclable products) * Work with students, staff and suppliers to encourage them to take practical steps to reduce the use of plastic and the production of plastic waste * SUBU should apply this policy across all aspects of its activities including commercial services, activities, visitors, freshers fair, campaigns, media | |
| **Progress & Outcomes** | | **24.03.21**  This policy was passed in February 2019 and has been upheld at the February 2020 SUBU Summit.  We will actively look to keep this policy current and review SUBU’s plastic usage and promote good behaviours within the student community. |

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| **Should SUBU support executive planning? (Joint with all FTO’s)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | The FTO's are working closely together with the departments within SUBU to ensure that we are all focusing on how we can support students through COVID. Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU. |
| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO’s)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | SUBU has again achieved ‘excellent’ in the UN’s Green Impact Award which is awarded based on an organisations ability to show how they are committed to being environmentally and socially conscious practices. Furthermore we are collaborating with BU to set up an effective action group that works with students to achieve this goal. |
| **Remit Updates** | |
| **Clubs and Societies funding** | |
| Context | I am working with the Student Opportunities team as part of the Clubs and Societies awarding committee where I take part in reviewing the funding that clubs apply for. I have an insight into the funding that clubs use and am here to support students in clubs and societies to join them and to take part in activities, also ensuring that the clubs are using their funds in the correct ways to benefit their members. |
| Progress and Outcomes | **26.11.2020 Update**  I have been in meetings with BU and external sources to find the best way to help provide funds for students looking to join clubs and societies  **17.12.2020 Update**  I have held a meeting with BU’s partner Santander and written a project proposal in order to request £1,500 to be used for an activity hardship fund, allowing students to hopefully access clubs and societies where they may otherwise not be able to afford to. I am awaiting a response from Santander on the success of this proposal and in the meantime have reached out to other BU staff to gain advice on further potential external sponsors.  I attended the recent Clubs and Societies Awarding Committee Meeting whereby we reviewed the funding applications and awarded clubs with some financial help. Unfortunately, due to the impact of COVID, we cannot award all of the requests that are sent in by clubs however we offer the clubs advice and support to gain funding in other ways. These meetings take place 4 times a year and the next one will take place in January 2021.  **16.02.2021 Update** |
| **Anti-racism training for SUBU staff and clubs** | |
| Context | SUBU staff and clubs and societies have not had the opportunity to be trained on micro-aggressions and anti-racism so this is an opportunity whereby we are trying to ensure that SUBU is a racist free union in which we provide services to all. It is essential that we start by providing training to our staff and then roll this out to clubs and societies to ensure that the union and clubs are as accessible as they can be. We are also creating some allies in the fight against anti-racsim who will then understand the process of reporting any such act or offense. |
| Progress and Outcomes | **26.11.2020 Update**  Reaching out to companies that provide anti-racism training in other to ensure that SUBU is free of racism and all students feel safe to speak up on their rights  **17.12.2020 Update**  I spoke to a potential trainer to find out their fees for delivering their sessions. I am liaising with the trainer to see if they can give any discounts and am awaiting a response.  **16.02.2021 Update** |

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| **Officer Report** | | |
| Name | | Toluwa Atilade |
| Role | | VP Welfare & Community |
| Email | | suvpwelfarecommunity@bournemouth.ac.uk |
| As the Vice President of Welfare & Community my role includes fulfilling my manifesto points, representing our BU student community regardless of their race, gender, age, ethnicity and sexuality. Within this role I lobby BU on to make change on a range of different topics such as keeping our campus sustainable, advocate for better mental health services etc.  My remit focuses on providing insight on our COVID-19 responses for students and staff, working with the democracy & campaigns team to make sure our different students groups and represented fairly and accurately. I sit on a number of committees, panels & boards; Anti-Racism, Equality & Diversity, Fitness to Practice, Athena SWAN, Biodiversity, BU & SUBU Sustainability, Trustee Board. | | |
| **Manifesto Updates** | | |
| **To continue and improve SUBU's period poverty campaign. I aim to lobby SUBU to provide free tampons and pads in toilets on campus.** | | |
| Context | My predecessor developed a period poverty campaign which I have now decided to take over and further develop it to make it more sustainable. | |
| Progress and Outcomes | * Due to the new lockdown we cannot place products in the building * Environmenstrual campaign continuing to gather members * Working with liberation officers & sustainability team to plan events/workshops about gender & climate change and period poverty.   March 2021   * No current updates | |
| **To rework the liberation campaigns, making them more visible and effective.** | | |
| Context | As I was previously a liberation officer, I noticed that the structure of liberation officers and their committee members/team wasn’t the best. I also noticed that engagement with the liberation campaigns wasn’t high so I aim to make the campaigns more visible to students. | |
| Progress and Outcomes | * Host catch ups with liberation officers (due to new lockdown and unforeseen circumstances that has decrease) * Work with liberation officers, when necessary, to help their campaigns with events, policies etc   March 2021   * I have been attending and supporting liberation campaign events * Due to elections and other priorities I have halted FTO & LG meetings. I will pick this back up after the elections. * Currently working with Women’s Officer on FGM policy * Currently looking into Sex Workers’ Policy. Contacted other SUs with successful campaigns for guidance. * Completed Manifesto goal | |
| **Work alongside Reslife to tackle the mental health crisis within Student accommodations. I aim to introduce mental health training for Reslife officials**. | | |
| Context | I aim to tackle the mental health crisis to provide more spaces and opportunities for students in halls to receive the needed help and support they want. | |
| Progress and Outcomes | * New lockdown rules have limited physical interactions with students * Working with SUBU advice & accommodation managers to see how more support could be extended to students amidst new lockdown rules and lack of clear government instruction/direction for students   March 2021   * Working with ResLife to use as communication channel for students to be made aware of different funds/initiatives’ in place to support them with finances, wellbeing, opportunities etc. | |

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| **Work with the VP Student Opportunities to provide more wellbeing support for clubs and societies.** | |
| Context | I wanted to add a wellbeing tier to the 5\* club & society scheme to make sure students are healthily balancing their studies & extra-curricular activities. I also wanted to provide support to the VP Student Opportunities on his wellbeing champions work. |
| Progress and Outcomes | * Meetings with Students Opportunities team to discuss the feasibility of creating a wellbeing team that will do regular checks on different clubs and societies. * Redirecting this idea so that we will create a universal welfare check in that all our clubs and societies are able to access.   March 2021   * Worked with Student Opps team to offer mental health training for club & socs that will be taking place this month. * Completed Manifesto point |
| **To work with SUBU staff to reimagine what welfare means for students here at BU. We need to first define welfare and then represent and fight for the rights of our students.** | |
| Context | This manifesto point was birthed because I wanted to highlight the areas that students need their student union the most. I wanted to research this and gather data so in the future SUBU know where to put their efforts when it comes to welfare. |
| Progress and Outcomes | * Established monthly welfare meetings with the BU wellbeing team to discuss how to better support students * Monthly data updates both internally in the SU and externally in BU to see how students use and review the wellbeing services to identify what needs help.   March 2021   * Manifesto Completed * Data is shared and collected from both SUBU & BU and taken to UET |
| **Create a review platform where students can rate and leave comments regarding housing agents and landlords.** | |
| Context | I received plenty of feedback from students about their nightmare experiences with different letting agents outside of the university. Due to my own personal experiences with letting agents and landlords I wanted to provide students with more honest information to make more informed discussions when it comes to finding a student house. |
| Progress and Outcomes | * I have decided to let go of this manifesto due to the current pandemic. * I have instead shifted my focus to provide support for students who are having issues with their accommodation (halls, private halls, housing etc) * I will be working on creating campaigns and content that helps students with their accommodation queries. |
| **Policy Updates** | |
| **Should SUBU support accessible periods through the free supply of sanitary products and additional campaign work?** | |
| Policy Actions | * To provide free period products for students to access whenever they need to * Union Shop to stock sustainable menstrual products (cups, reusable pads etc) * To create campaigns that destigmatise periods |
| Progress and Outcome | * Due to other priorities this work has been halted. * Once time can be delegated to this policy updates shall be provided. * Environmenstrual work is live   March 2021   * No update |
| **Should SUBU implement a plastic policy?** | |
| Policy Actions | * Work in partnership with NUS, BU, suppliers, and other stakeholders to meet policy objectives * Work with our supply chain to develop capability and capacity for recycled plastic products (not just recyclable products) * Work with students, staff and suppliers to encourage them to take practical steps to reduce the use of plastic and the production of plastic waste * SUBU should apply this policy across all aspects of its activities including commercial services, activities, visitors, freshers fair, campaigns, media |
| Progress and Outcomes | * Due to new lockdown this work has been halted as we are not able to carry this out physically.   March 2021   * No update |

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| **Should SUBU support executive planning? (Joint with all FTO’s)** | |
| Policy Actions | * Departments need to work together more coherently around sabbatical manifestos and instead of working to one, each department should be trying to consider all the manifestos of those elected * To ensure all departments have all the sabbatical officers’ manifestos incorporated into their departmental plans * All sabbaticals must work together after their election on a joint priority campaign document to guide all departments, setting out a coherent plan for policy, ironing out any inconsistencies across manifestos and setting out a clear work agenda for staff and students |
| Progress and Outcomes | * Currently working with other FTOs to highlight joint themes within our manifesto points that relate to departments in SUBU.   March 2021   * No update |
| **Should SUBU prioritise information and action around the UN Sustainable Development Goals up to 2030? (Joint with all FTO’s)** | |
| Policy Actions | * SUBU to conduct a review and conversation around how it’s activities, structures, societies, and stakeholders, can help deliver SDGs meaningfully * SUBU should prioritise information and action around the UN Sustainable Development Goals up to 2030 |
| Progress and Outcomes | * Working with BU to look into this.   March 2021   * Sustainability Team in BU hosted a sustainability challenge that I judged around SDGs |
| **Should SUBU support student sex workers?** | |
| Policy Actions | * The Union should create policy to support student sex workers through destigmatising sex work and making students aware of the safety measures that are in place. * This should include no threat of disciplinary action due to the nature of their work, and for clear guidance of repercussions against others distributing a student’s content without consent. |
| Progress and Outcomes | * Due to other priorities this hasn’t been a focus * When time can be delegated, meetings with liberation officers to be held   March 2021   * Discussions with other SUs’ across the country to look at their successful campaigns. |
| **Should SUBU implement a Female Genital Mutilation policy?** | |
| Policy Actions | * To create a policy that centres its actions on supporting students who have gone through FGM. * This includes educating staff and peers on what FGM is, lasting effects and how to aid an FGM survivor. This policy will also work on de-stigmatising FGM. |
| Progress and Outcomes | * Due to other priorities this hasn’t been a focus   March 2021   * Paused to Elections |
| **Should SUBU lobby for increased wellbeing support?** | |
| Policy Actions | * To make students feel less isolated by providing an additional wellbeing support through a ‘befriending’ service. * To provide further opportunities for students to support their mental health. * To lobby for wellbeing information to be readily available for students from the beginning of their university journey. |
| Progress and Outcomes | * Discussions with the BU wellbeing service to facilitate this has happened. * Meeting with Dorset Mind to take place soon. * BU has shared data with SUBU about wellbeing service engagement.   March 2021   * Meeting with myself and CMD with Student Minds has taken place * CMD has contacted Dorset Mind |
| **Should SUBU lobby the university to ban smoking and vaping on campus other than in designated smoking areas?** | |
| Policy Actions | * SUBU should lobby the university to ban smoking and vaping on campus other than in designated sheltered smoking areas |
| Progress and Outcomes | * Due to pandemic smoking was indefinitely banned on campus from 2020 * Due to new lockdown no one is on campus so this work has been halted.   March 2021   * No update |
| **Remit Updates** | |
| **Allyship Hub** | |
| Context | * Inspired by Black Lives Matter & LGBTQ+ marches in UK & US * A tool to combat performative activism, bigotry & a space for students & staff to learn * Online website that provides resources and information about each liberation group * VP Welfare & Community project with help from Liberation Officers |
| Progress and Outcomes | * Liberation Officers creating welcome videos for site * Meeting with Comms to create & design the site.   March 2021   * Launch date has been estimated * Mock-ups designed and sent to Communications Team * Added this project to the Race Equality Charter for BU’s submission |

5. Student Ideas

The following ideas have been submitted by current students. The SUBU Summit participants shall be invited to discuss these ideas in groups. The groups shall be able to make any amendments they wish to the ideas. Following the group discussions, a nominee from the group will be invited to speak for the motion. There will then be an invitation for someone to speak against the motion. Following these speeches a final vote of all members is required in order for the ideas to be passed as policy.

The following ideas have been submitted:

* 1. Ensuring Contact Hours outside of lectures and teaching time are met
  2. Amend the 6C Policy to allow unit leaders more control over their unit assessments
  3. Extend the deadline for BU”s Accommodation Support Fund
  4. Increasing the reassessment limit for students across all years

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| **Proposed by** | Dylan Lintern-Mole |
| **Proposal** | Ensuring Contact Hours outside of lectures and teaching time are met |
| **Problem** | 1. Students have lost contact hours outside of lectures and teaching time that they would normally receive from unit leads 2. Biochemistry has not had the amount of contact hours that are normally assigned to each module 3. Within the second year of the Forensic Science Degree in which Biochemistry sits, 310 hours are marked as scheduled learning and teaching time. 4. Conversations are continuing within faculties about the drop on contact time, and how this will be improved when students return to campus |
| **Solution** | 1. Unit leads should be available for 40 hours unless external circumstances prevent them 2. All Unit leads to maintain contact hours by having drop-in sessions available 3. Students are made aware of the contact hours they have available to them at the beginning of the year, and how these can be used |
| **Ideas for implementation** | 1. Lobby BU to make sure all departments have shared how they will be making up for lost contact time throughout the year 2. Lobbying for an increase in drop-in sessions and office hours throughout the year to make up for lost contact time |
| **To be implemented by** | SU VP Education |

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| **Proposed by** | Joshua Whiteman |
| **Proposal** | Amend the 6C Policy to allow unit leaders more control over their unit assessments |
| **Problem** | 1. Under the current 6C policy every single unit across BU, regardless of which degree course, must adhere to the 6C policy. 2. One aspect of this policy is that no one unit can exceed 3000 words of assessed work. If a unit has an exam and coursework component, the word count is split 50/50 between the assignments 3. Whilst this word count is sufficient in some cases, for many it means that students are unable to demonstrate additional knowledge and reading in so few words. 4. This curtails a student’s ability to show their interest in a topic and results in students feeling unmotivated to research above and beyond a topic they find interesting 5. In addition, this policy prevents unit leaders from being able to conduct regular small pieces of assessed work, something which would be really valuable for many units 6. The process to make amendments to assessments for a unit is also inefficient, as implementing any changes based on student feedback takes a long time |
| **Solution** | 1. The 6C policy should be amended to allow a unit leader more freedom and flexibility in how to assess their own unit 2. Student feedback should be implemented by BU in a timely manner and they should be made aware of where proposals have made a positive impact 3. Students should be able to achieve high quality academic work, without the restrictions of a word count 4. Students should be better prepared for final year projects or post-graduate study 5. Students should have a greater number of opportunities to demonstrate their knowledge, through varied assessment methods |
| **Ideas for implementation** | 1. FTOs to lobby BU to amend 6C by increasing flexibility around the assessment process 2. SUBU to support reps to gather feedback specifically on assessments |
| **To be implemented by** | VP Education |

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| **Proposed by** | Sophie Pegler |
| **Proposal** | Extend the deadline for BU’s Accommodation Support Fund |
| **Problem** | 1. Although BU have generously provided the BU Accommodation Support Fund, not all students have heard back from their accommodation providers 2. Subsequently, the deadline (5th March 2021) does not provide all student with appropriate time to apply 3. The possibility of a rent rebate is not in the power of students, many of whom have not heard from their providers despite attempts made to get in contact 4. It remains uncertain when students will be able to return to their term-time accommodation, therefore the deadline should be extended accordingly |
| **Solution** | 1. Students should be able to apply for funding after the deadline if they have still not received an offer from their provider 2. As the government are yet to announce when students can return to term-time accommodation, any deadline should be removed or moved to the end of academic year 3. This deadline extension should be effectively communicated to all students |
| **Ideas for implementation** | 1. SUBU to lobby BU to extend the Accommodation Support Fund deadline. This should be line with when students can return to their term-time accommodation 2. SUBU to share any new deadlines or updated information from providers with all students |
| **To be implemented by** | VP Welfare and Community |

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| **Proposed by** | Motunrayo Omotade |
| **Proposal** | Increasing the reassessment limit for students across all years |
| **Problem** | 1. There has not been any change made to the current reassessment policies which determine the reassessment limit for students 2. The current policy allows resubmission and resit if you have failed up to 60 credits for Level 4 and up to 40 credits for Levels 5 & 6 3. This year has been hard on so many students causing them not to perform as usual. 4. Currently, Level 5 and Level 6 students have to repeat the whole academic year if they fail 40 credits or more. |
| **Solution** | 1. Students should receive the same reassessment allowance at all levels of study 2. All students should be able to resit or resubmit work if they fail up to 60 credits, as part of BU’s Protecting Student Outcomes 3. Students at all levels should be academically supported throughout the ongoing pandemic. |
| **Ideas for implementation** | 1. SUBU to lobby BU for changes to the resubmission policy |
| **To be implemented by** | VP Education |