*Executive Committee*

*Minutes*

*1/11/23 - F304/Microsoft Teams - 4pm-5pm*

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| **Introduction** |

**Attendees**

Chike Dike (CD) - SU President and Committee Chair

Norah Valerie Deka (NVD) - VP Education

Holly Tyack (HT) - VP Student Opportunities

Fatima Farha (FF) - VP Welfare & Community

Zainab Abdul-Obitayo (ZAO) - Disability, Accessibility & Neuro-Diverse Officer

Julnar Sharif (JS) - Asian, Arab & Ethnic Minority Officer

Valeria Cojocaru - (VC) - Women’s Officer

Charlie Lavender (CL) – Trans, Non-Binary, Intersex & Gender Identity + Officer

Alex Caton-Bradley (ACB) - Faculty of Science and Technology Officer

Rohit Pakalapati (ROH) - Bournemouth University Business School Officer

Yaa Debra (YD) - Faculty of Health and Social Sciences Officer

Ashiq Khan (AK) - SUBU Summit Chair

Zach Braid (ZB) - Democracy & Campaigns Coordinator and Committee Secretary

Hayley Butler (HB) - Liberation Network and Campaigns Coordinator

Kayleigh Heckford (KH) – Democracy & Campaigns Manager

Sarah Corder (SC) – Student Voice & Policy Manager

**Welcome and apologies.**

1. Apologies received from Black Student’s Officer and Faculty of Media & Communication Officer.

**Minutes Ratification**

1. Minutes were ratified with the inclusion of an amendment regarding Faculty of Health and Social Science Officer’s report last meeting.

**Officer Updates**

President (CD):

* Noted changed to buddy scheme that they are working alongside other FTO’s, noting adjustments to the operation of this and minimise resources needed.

VP Education (NVD):

* Completed final academic committee for the calendar year and looking forward to the ones come the start of 2024.
* Finalising some manifesto points to move forwards with, in January.

VP Student Opportunities (HT):

* Has worked more on the placement support focus group transcript and preparing for the faculty enquiry after Christmas with the prepared data.
* Is exploring a way of introducing new coach booking service for students in the new year with a new provider.
* Has confirmed 32 new seats have been added to the Landsdowne campus and more will be provided in the new year, making the space more accessible and enjoyable to study in.
* Additionally expanding the provision for students to conduct events on Lansdowne campus.

VP Welfare and Community (FF):

* Currently working on the period poverty campaign and have been updated by estates to confirm that free period products will be available across campus.
* Held event on mindfulness last week which was well attended and is working on a mental health report to help improve face to face counselling.

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| **Action Log** |

1. Review action for all Part-Time Officers to review honorarium agreement in advance of meeting and confirmed all had done so.

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| **Upcoming events** |

**December**

14th December – Queermas

18th December – International Student Event

22nd December 4pm – 2nd January – Campus Xmas Closure

**January**

15th January – FTO Election Applications Open

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| **Items Discussed** |

1. **Bathrooms in Library (CL)**
   1. Noted there is a lack of accessibility and provision for gender neutral toilets in the library building and across campus and many students who would use this often feel uncomfortable accessing a disabled toilet and taking that space away from disabled students.
   2. ACB questioned if the issue is that there is only one gender neutral bathroom in the building and CL responded that it is easy to convert regular bathrooms to gender neutral bathrooms.
   3. VC recommended speaking with estates to learn more about the infrastructure requirements to fulfil this objective.
   4. HT noted the FTO’s can bring this up within their regular meeting with estates and this was noted down as an action.

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| **Items Decided** |

1. **Women’s Officer Vacancy (ZB)**
   1. ZB noted the resignation of our current women’s officer and thanked them for their outstanding work. Noted the need to be decisive on the path forwards and referred to the attached paper to outline the byelaws stance on a vacancy and the decision for the committee to either co-opt the role or to hold a by-election.
   2. VC noted positives and negatives to both options and indicates they trust in the committee’s decision and would favour the co-option but has concerns for the overall engagement of the network with this option and that the by-election may yield higher interest.
   3. Consensus regarding priority of achieving this and the need to achieve this swiftly and ZB briefly gave insight into that either option would target self-defined women and members of the network to participate.
   4. CD moved to vote and unanimous vote in favour of Co-Option.
2. **PTO Honorarium Signing (HB)**
   1. HB noted the honorarium was presented at the last meeting and having confirmed all officers had read over, that they would now sign in agreement to this document so it can take effect as of January.
   2. All part-time officers present signed and those not present will be sent agreement digitally to sign.
3. **One world Day (HB)**
   1. HB introduced what one world day was and how it focuses on bringing various cultures together and wanted officer input. The event is set to take place on the 20th of February.
   2. VC noted that having many different cuisines from local Bournemouth businesses would be a great idea.
   3. ACB noted many events in the ground floor of SUBU are often over populated and wondered if there was scope to explore other areas, KH noted that it is often difficult to make full use of other spaces.
   4. VC noted that involving lecturers and staff as well to bring a wider range of viewpoints to the table and to also explore encouraging people of different cultures to wear their cultural clothing.
   5. ZAO and YD noted previous use of pin map and language board were widely successful and should be utilised again.
   6. HT noted advertising and encouraging participation at this event when conducting the International Buddy Scheme event just before.

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| **Items Noted** |

1. **Faculty of Media and Communication Officer Vacancy (ZB)**
   1. ZB noted that our FMC Officer has also submitted their resignation and introduced the paper and thanked the officer for their incredible work. ZB then noted the process that will be followed with regards to a faculty officer vacancy and that the byelaws state the role will be passed onto the next faculty rep who had the most votes. SUBU has identified the individual who will be contacted for the role, and should they decline we then approach the third individual.

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| **Standing Items** |

**Any other business**

* KH raised point on mid-year feedback from Committee and asked all officers to complete provided survey presently.

**Details of next meeting**

* 10th January 2024 – F304/Teams – 4pm-5pm